



AGENDA COMMON COUNCIL

Wednesday, April 6, 2011

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

Student Representatives

David Martin, Burlington High School
Lauren Nadolski, Burlington High School

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for March 15 and March 22, 2011. *(E. Johnson)*
6. Letters and Communications: *(J. Prailes)*
 - A. Commissioner James Peterson's resignation request from the CDA effective April 1, 2011
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-8: *(P. Hintz)*
 - Report 1 – Board of Public Works minutes, September 3, 2011
 - Report 2 – Airport Committee minutes, January 27, 2011
 - Report 3 – Library Board minutes, February 15, 2011
 - Report 4 – Burlington Housing Authority minutes, February 17, 2011
 - Report 5 – Airport Committee minutes, February 24, 2011
 - Report 6 – Historic Preservation Commission minutes, February 24, 2011
 - Report 7 – Park Board minutes, March 17, 2011
 - Report 8 – Committee of the Whole minutes, March 15, 2011
9. Payment of Vouchers. *(T. Vos)*

- 10. Licenses and Permits. *(S. Rauch)*
- 11. Appointments and Nominations: None
- 12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4466(50) to approve a final resolution to declare intent to exercise Special Assessment powers for new sidewalk construction on portions of Falcon Ridge Drive, Oak Street and Shiloh Court. This item was discussed at the March 1, 2011 Committee of the Whole meeting. *(K. Simenson)*
- B. Resolution 4467(51) to approve a final resolution to declare intent to exercise Special Assessment powers for reconstruction of sidewalks at various locations. This item was discussed at the March 1, 2011 Committee of the Whole meeting. *(J. Fischer)*
- C. Resolution 4471(55) to approve the award of bid for the Police Station Roof Replacement Project to Schranz Roofing Inc. in the amount of \$46,150. This item was discussed at tonight's Committee of the Whole meeting. *(R. Prailes)*
- D. Resolution 4472(56) to approve the award of bid for the Radium Removal Project for Wells 9 and 10 to Scherrer Construction in the amount of \$1,671,000. This item was discussed at tonight's Committee of the Whole meeting. *(E. Johnson)*
- E. Resolution 4473(57) to approve Task Order Number Seventy-Nine with Kapur and Associates for civil engineering services with the Radium Removal Project for Wells 9 and 10 in the amount of \$179,570. This item was discussed at tonight's Committee of the Whole meeting. *(J. Prailes)*
- F. Resolution 4474(58) to consider approving the award of bid for the 2011 Street and Sidewalk Improvement Program to R. R. Walton and Company, Ltd. for the not-to-exceed amount of \$179,250.12. This item was discussed at tonight's Committee of the Whole meeting. *(P. Hintz)*
- G. Resolution 4475(59) to approve Amendment Number One to Task Order Seventy-Eight with Kapur & Associates for the 2011 Street and Sidewalk Improvement Program in the amount of \$14,731. This item was discussed at tonight's Committee of the Whole meeting. *(T. Vos)*

14. **ORDINANCES:**

- A. Ordinance 1923(26) to amend the Official Traffic Map by creating a "No Parking Zone" on a portion of the easterly side of McHenry Street. This item was discussed at the March 15, 2011 Committee of the Whole meeting. *(S. Rauch)*

15. **MOTIONS:**

None.

16. **ADJOURNMENT** *(K. Simenson)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: April 6, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Common Council meeting minutes from the March 15, 2011 regular meeting and the March 22, 2011 special meeting. Staff recommends approval of these minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these minutes at the April 6, 2011 Common Council meeting.

**City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
March 15, 2011**

1. CALL TO ORDER - ROLL CALL

Mayor Bob Miller called the meeting to order at 7:56 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Steve Rauch, Jeff Fischer, Katie Simenson High school students present: Lauren Nadolski and David Martin.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Dick Lodle, Treasurer Steve DeQuaker, Public Works Director Connie Wilson, Library Director Gayle Falk, and Assistant to the Administrator Megan Johnson and City Engineer Tom Foht of Kapur and Associates.

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN'S COMMENTS

None

4. CHAMBER OF COMMERCE REPORT

None

5. MARCH 1, 2011 COMMON COUNCIL MINUTES

A motion was made by Hintz with a second by Johnson to approve the Common Council Minutes of March 1, 2011. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

None

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

Connie Wilson reminded the Council of the bid opening for the Radium Removal Project is to be held on March 17, 2011 at 9 a.m. at the Department of Public Works Facility.

8. REPORTS 1-2

A motion was made by Vos with a second by Rauch to approve Reports 1-2. With all in favor, the motion carried.

9. PAYMENT OF VOUCHERS

A motion was made by Rauch with a second by Hintz to approve pre-pays, vouchers and reimbursements in the amount of \$864,678.26 Roll Call Ayes: Bob Prailes, Johnson, Jim Prailes, Hintz, Vos, Rauch, Fischer, Simenson; Nays: None; Motion carried 8-0.

10. LICENSES AND PERMITS

A motion was made by Simenson with a second by Johnson to approve the licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARING

A. PUBLIC HEARING TO CONSIDER THE CITY OF BURLINGTON'S INTENTION TO EXERCISE ITS' POLICE POWERS IN ACCORDANCE WITH §66.0703, WIS. STATS. AND 274-3 OF THE CODE OF THE CITY OF BURLINGTON TO LEVY SPECIAL ASSESSMENTS UPON PROPERTY AS DESCRIBED IN RESOLUTION 4466(50) FOR CONSTRUCTION OF NEW SIDEWALKS"

The mayor declared the public hearing open at 7:59 p.m.

Cathy Borchardt, 376 Travellers Run spoke in favor of a sidewalk at the top of Oak Street and Indian Bend for safety reasons.

Lahner had received a call from Ms. Renee Knutson, 224 Falcon Ridge who was unable to attend the meeting this evening due to a family emergency. Ms. Knutson wanted the council to know that she objected to the addition of a sidewalk to her property on Falcon Ridge as it is a buildable lot and the sidewalk could be destroyed during construction.

A motion was made by Fischer with a second by Jim Prailes to close the public hearing at 8:05 p.m. With all in favor the motion carried.

B. PUBLIC HEARING TO CONSIDER THE CITY OF BURLINGTON'S INTENTION TO EXERCISE ITS' POLICE POWER IN ACCORDANCE WITH §66.0703 AND 274K-3 OF THE CODE OF THE CITY OF BURLINGTON TO LEVY SPECIAL ASSESSMENTS UPON PROPERTY AS DESCRIBED IN RESOLUTION 4467(51) FOR THE RECONSTRUCTION OF VARIOUS SIDEWALKS IN THE CITY"

The mayor declared the public hearing open at 8:05 p.m. There were no comments. A motion was made by Johnson with a second by Hintz to close the public hearing at 8:06 p.m. With all in favor the motion carried.

13. RESOLUTIONS

A. RESOLUTION 4466(50) "A RESOLUTION TO APPROVE A FINAL RESOLUTION TO DECLARE INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS FOR NEW SIDEWALK CONSTRUCTION ON PORTIONS OF FALCON RIDGE DRIVE, OAK STREET AND SHILOH COURT"

A request for a second reading and a motion to approve was made by Jim Prailes. Attorney Bjelajac stated these items should be tabled until the 2011 Utility and Sidewalk Program is re-bid on March 31, 2011

B. RESOLUTION 4467(51) "A RESOLUTION TO APPROVE A FINAL RESOLUTION TO DECLARE INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS FOR RECONSTRUCTION OF SIDEWALKS AT VARIOUS LOCATIONS"

A motion was made by Bob Prailes to table Resolution 4466(50) and 4467(51) to a future date with a second by Johnson. With all in favor the motion carried. Rauch had recused himself from voting on 4467(51)

C. RESOLUTION 4469(53) "A RESOLUTION TO CONSIDER RETAINING SERVICES WITH MLG COMMERCIAL AS THE REALTOR TO SELL MUNICIPAL PROPERTY"

1. A request for a second reading and a motion to approve the realtor listing for 824 Milwaukee Avenue was made by Vos with a second by Jim Prailes with the following corrections made:

- Property to be listed as a one acre tract
 - Lines 57-60 to be deleted
 - City expressly reserves the right to sell property in "AS IS CONDITION"
 - Exclusions to the listing contract are Mr. Paul Mueller and Mr. Craig Faust
- With all in favor, the motion carried.

2. A request for a second reading and a motion to approve the realtor listing for 701 Maryland Avenue was made by Vos with a second by Hintz with the following corrections made:

- Lines 57-60 to be deleted
- City expressly reserves the right to sell property in "AS IS CONDITION"

- Exclusion to the listing contract are: Mr. Paul Mueller, Mr. Craig Faust and Kumbier Investments operator of Splash N Dash
With all in favor, the motion carried.

3. A request for a second reading and a motion to approve the realtor listing for 508 Sheldon Street was made by Vos with a second by Bob Prailes with the following corrections made:

- Lines 57-60 to be deleted
 - City expressly reserves the right to sell property in "AS IS CONDITION"
 - Exclusion to the listing contract is Mr. David Kmetz
- Vos and Simenson thought it important to make any potential buyer aware of the adjacent lot that is also owned by the city. Atty. Bjelajac thought it would be smarter to limit the geographical area in the listing contract but if a buyer wants added territory, then it could be worked out.

With all in favor, the motion carried.

D. RESOLUTION 4470(54) "A RESOLUTION TO REJECT ALL BIDS FOR THE 2011 UTILITY AND SIDEWALK IMPROVEMENT PROGRAM"

A request for a second reading and a motion to approve was made by Rauch with a second by Simenson. Roll Call Ayes: Bob Prailes, Johnson, Jim Prailes, Hintz, Vos, Rauch, Fischer, Simenson; Nays: None; Motion carried 8-0.

14. ORDINANCES

None

15. MOTIONS

None

16. ADJOURNMENT

A motion was made by Simenson with a second by Fischer to adjourn the meeting. With all in favor, the motion carried and the meeting adjourned at 8:19 p.m.

Beverly R. Gill
City Clerk
City of Burlington

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**City of Burlington
Official Minutes-Common Council
Special Agenda
March 22, 2011**

1. CALL TO ORDER - ROLL CALL

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Peter Hintz, Jim Prailes, Tom Vos, Steve Rauch, Katie Simenson Excused: Ed Johnson, Jeff Fischer

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Atty. Ken Rusch, Police Chief Peter Nimmer, Officer Jeremy Krusemark, Officer Bryan Wangnoss, Mr. Jamal Sheikh of Burlington Food and Fuel, Prosecuting Attorney Ken Rusch, Court Reporter Ms. Susan Taylor

The mayor turned the meeting over to City Attorney John Bjelajac who stated that at his request, Alderman Jeff Fisher was asked not to be present because of a conflict of interest. Ald. Fisher is the holder of a liquor license in the city.

2. PUBLIC HEARING FOR CONSIDERATION OF THE REVOCATION OF THE "CLASS A" RETAIL FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSE FOR KAS ENTERPRISES, INC. II DOING BUSINESS AS BURLINGTON FOOD AND FUEL 416 MILWAUKEE AVENUE, BURLINGTON, WISCONSIN, KAUSAR JAMAL SHEIKH, REGISTERED AGENT

The public hearing opened at 6:35 p.m. At this time testimony took place which was recorded by Ms. Susan Taylor, court reporter. The public hearing closed at 7:15 p.m.

3. ADJOURN INTO CLOSED SESSION PER WIS.STATS. 19.85(1) (A) TO DELIBERATE CONCERNING THE QUASI-JUDICIAL HEARING TO CONSIDER REVOCATION OF THE "CLASS A" RETAIL FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSE FOR KAS ENTERPRISES, INC II DOING BUSINESS AS BURLINGTON FOOD AND FUEL, KAUSAR JAMAL SHEIKH, REGISTERED AGENT

A motion was made by Vos with a second by Jim Prailes to adjourn into closed session. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Closed session began at 7:25 p.m. City Administrator Kevin Lahner was not in attendance for the closed session.

4. RECONVENE INTO OPEN SESSION

A motion to reconvene into open session was made by Bob Prailes with a second by Jim Prailes. With all in favor, the open session began at 8:35 p.m. City Administrator Lahner returned to the council chambers at the beginning of open session.

5. DECISION FROM CLOSED SESSION

A motion was made by Vos with a second by Hintz to approve revocation of the "Class A" Retail Fermented Malt Beverage and Intoxicating Liquor License for KAS Enterprises, doing business as Burlington Food and Fuel, Kausar Jamal Sheikh, Registered Agent. Rauch commented that he did not think KAS Enterprises had received its due process by not having the public hearings at the accumulation of 100 and 160 demerit points. Simenson agreed with Rauch but believed the ordinance said that at 200 points, the license would be revoked. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Simenson Nays: Rauch Motion carried 5-1 Att. Bjelajac announced that the revocation of the liquor license takes place immediately.

6. MOTION TO ADJOURN

A motion to adjourn was made by Vos with a second by Jim Prailes. With all in favor, the motion carried and the meeting adjourned at 8:43 p.m.

Beverly R. Gill
City Clerk
City of Burlington, Racine and Walworth Counties



CITY OF BURLINGTON

Administration Department
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Common Council Item Number: 6A	Date: April 6, 2011
Submitted By: Mayor Miller	Subject: Correspondence

Details:

CDA Commissioner James Peterson has submitted his request for resignation from the Community Development Authority effective April 1, 2011.

Executive Action:

For information only.

352 Church Street
Burlington, WI 53105
March 18, 2011

Mr. Bill Scherrer, Chairman
Community Development Authority
565 Milwaukee Avenue, Suite 2C
Burlington, WI 53105

Dear Bill:

Please accept my resignation from the Community Development Authority effective April 1st, 2011. I have thoroughly enjoyed my experience working with you our fellow CDA members. Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Jim', with a stylized flourish at the end.

James H. Peterson

cc: Robert Miller, Mayor
Kevin Lahner, City Administrator



CITY OF BURLINGTON

Administration Department
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(262) 342-1161 – (262) 763-3474 fax
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Common Council Agenda Item Number: 8	Date: April 6, 2011
Submitted By: City Staff	Subject: Reports 1-8

Details:

Attached please find the following reports:

- Report 1 – Board of Public Works minutes, September 3, 2011
- Report 2 – Airport Committee minutes, January 27, 2011
- Report 3 – Library Board minutes, February 15, 2011
- Report 4 – Burlington Housing Authority minutes, February 17, 2011
- Report 5 – Airport Committee minutes, February 24, 2011
- Report 6 – Historic Preservation Commission minutes, February 24, 2011
- Report 7 – Park Board minutes, March 17, 2011
- Report 8 - Committee of the Whole minutes, March 15, 2011

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these reports at the April 6, 2011 Common Council meeting.

Board of Public Works
Parking Structure Bid Opening
Friday, September 3, 2010
Council Chambers
2:30 p.m.

The Board of Public Works was called to order by Mayor Robert Miller at 2:30 p.m. with the following members in attendance: Attorney John Bjelajac, Alderman Katie Simenson

Staff Members: City Administrator Kevin Lahner and Mr. Tom Foht of Kapur Engineering

Also in attendance were Ms. Leslie Scherrer and Mr. Peter Scherrer of The Peter Scherrer Group.

A motion was made by Simenson to accept the February 25, 2010 Minutes. Attorney Bjelajac seconded the motion and with all in favor the motion carried.

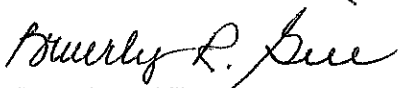
The bids were then opened by the city clerk and read by Mr. Peter Scherrer of Peter Scherrer Group. The resulting bid tabs are attached.

A motion was made by Simenson to accept the bids for the parking structure and refer them to the Peter Scherrer Group for recommendation. Attorney Bjelajac seconded the motion and with all in favor, the motion carried.

This recommendation will move forward to the September 7, 2010 Community Development Authority meeting.

Simenson made a motion to adjourn the meeting. Attorney Bjelajac seconded the motion and with all in favor the Board of Public Works adjourned at 2:43 p.m.

Respectfully submitted,



Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth County

CITY OF BURLINGTON
BURLINGTON PARKING DECK

BID TABULATION

9/3/2010

	GG-Schmidt	JH Findorff	Metro Parking	Miron-Const.	Riley Const.	Scheffer Const.	Triad Const.
Bid Bond Enclosed		x	x		x		x
Addm 1 Acknowledged		x	x		x		x
Addm 2 Acknowledged		x	x		x		x
Addm 3 Acknowledged		x	x		x		x
Bid Submittal Executed		x	x		x		x
BASE BID							
Base Bid - Alt. 1 <i>Use existing precast material</i>		\$2,174,000.00	\$2,310,828.62		\$2,087,419.00		\$2,158,173.00
Base Bid - Alt. 2 Colored Concrete		Add \$341,000	Deduct \$266,000				Add \$351,726
Base Bid - Alt. 3 Metal Halide Lighting		Add \$45,000	Add \$31,200		Add \$45,098		Add \$45,891
ALTERNATE A 160 Stall Parking Structure		Deduct \$25,000	Deduct \$25,210		Deduct \$25,150		Deduct \$24,915
Alt. A - Alt. 1 <i>Use existing precast material</i>		Lump Sum: \$1,869,000.00	Lump Sum: \$1,971,128.62		Deduct \$27,013.00		Lump Sum: \$1,865,165.00
Alt. A - Alt. 2 Colored Concrete		Add \$341,000	Deduct \$153,000				Add \$244,543
Alt. A - Alt. 3 Metal Halide Lighting		Add \$44,000	Add \$23,600		Add \$36,964		Add \$36,629
ALTERNATE B Precast Stairs		Deduct \$15,600	Deduct \$15,153		Deduct \$21,703		Deduct \$21,500
SEPARATE PRICE #1 Alley & Wash. St. Utility		Deduct \$1,000	Add \$6,000		Add \$8,196		Add \$9,116
		\$121,809.35	\$107,136.00		\$112,500.00		\$131,020.40

**CITY OF BURLINGTON
AIRPORT COMMITTEE**

Date: January 27, 2011

Meeting was called to order at 6:03 PM

Present: Alderman Jim Prailes
Jerry DeLay
Gary Meisner
Arlene Runkel
John Hotvedt
Kevin Remer

Excused: David Uhen

Motion was made by Meisner, seconded by Prailes, to approve the November 23, 2010, minutes as written. Motion carried.

Open Floor Audience comments: None

Refueling Area Security Camera installation was discussed. Meisner proposed a two camera system. One camera fixed on the Refueling Area. A second camera fixed on a panoramic view of the runways. A motion activated sensor to be connected via internet to Burlington Police Station. Proposed cost from Airport funds, to be \$5,895.

Motion made by Runkel, seconded by Hotvedt, to submit Security Camera System proposal to Burlington City Council. Roll-call vote. Motion carried.

Motion made by Meisner, seconded by Hotvedt, to approve the hangar lease for Specialty Aero LLC, at 909-925 Juliet and 900-916 Bravo. Motion carried

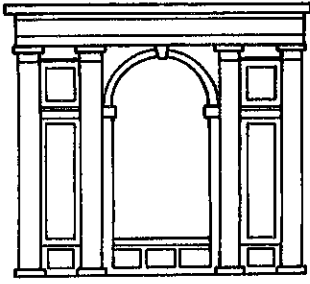
Airport Manager's Report: None

There being no further business, motion was made by DeLay, seconded by Remer, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:33 PM

Respectfully submitted,

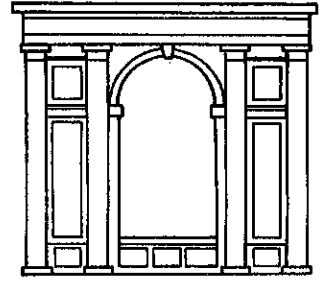
Arlene Runkel
Secretary



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, February 15, 2011 in the Burlington Public Library Meeting Room. Present were Yvonne Braunschweig, Steve Rauch, Pat Hoffman, and high school representative, Nicole Durand. Excused were Penny Torhorst, Pat Hurley, Dianne Boyle, Kay Pockat, Scott Johnson, Mike Kelly, and high school representative Evelyn Dillman. Also present was Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Braunschweig called the meeting to order at 4:12.

Minutes of the January 25, 2011 meeting were approved. Hoffman moved, and Rauch seconded. Motion passed.

The February 2011 General Fund Bills, Prepaids, Reimbursements and January 2011 General Fund Deposits were discussed and approved. Hoffman moved approval and Rauch seconded. Motion passed.

Hoffman moved and Rauch seconded the motion to approve the February Trust Fund Bills and the January Trust Fund Deposits. Motion passed.

Committee Reports: There were none at this time.

Federated Library Report: There was no report at this time.

Old Business:

Friends: The Friends are getting ready to send out their fundraising letter.

New Business:

Annual Report: The Annual report was presented and discussed. The report is due on March 1. The City's audit begins the week of February 21, and City Treasurer Steve DeQuaker will ask the auditors to reconcile the library's finances first. If the auditors make any adjustments, Falk will include them in the annual report to be submitted and bring any alterations back to the Board. Hoffman moved and Rauch seconded the motion to adopt the Annual Report as presented. Motion passed.

Violation of Code of Conduct: Falk reported that she is still working with one patron.

Expanding Library service to patrons without standard ID: Falk reported that currently we have Love, Inc. send a letter vouching for people living at the Transitional Living Center. At this time there is no consensus

from other libraries. Falk will be attending a Lakeshores Director's meeting in early March and she would like to see Lakeshores address the problem. Falk suggested that the other option would be to have the Literacy Council send a letter and vouch for the patron. It was decided to await the outcome of the Lakeshores meeting.

Directors Report: The internet numbers are slightly down this month. It was decided that we need more internet stations soon.

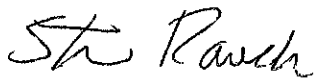
BPL in the news: The Eleanor Roosevelt program was well attended.

Public Communication to the Board: There was nothing at this time.

Meeting was adjourned at 4:30 PM. Hoffman moved and Rauch seconded. Motion passed.

Our next meeting will be on Tuesday, March 22nd at 4:00 PM in the Burlington Public Library meeting room.

Respectfully submitted,

A handwritten signature in black ink that reads "Steve Rauch". The signature is written in a cursive, flowing style.

Steve Rauch
Aldermanic Representative

**City of Burlington Housing Authority
Riverview Manor**

February 17, 2011

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, February 17th, 2011 at Riverview Manor at 6:30 P.M. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Secretary Heck, Commissioners Kelly Iselin, LeRoy Stoehr, and Resident Manager, Dorothy Henning. Vice-Chairman Stubley was excused.

Minutes from the January 16th, 2011 meeting was dispersed to board members and a motion was made by Stoehr, seconded by Iselin to approve the minutes as read, carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of January 31, 2011	
First Banking Center	\$ 29,852.84
M&I Bank	<u>\$ 15,128.11</u>
TOTAL	\$ 44,980.95

OCCUPANCY REPORT:

Manager Henning reported 8 on the waiting list for one bedroom unit and 3 for two bedroom units.

BUILDING AND MAINTENANCE:

- Damage to heat tapes on roof due to ice jams after the recent snowfall.

COMMUNICATIONS:

- Capital needs assessment received from Greg Benz and reviewed by board members.
- Letter of acceptance received from Rural Development regarding budget and audit.

- Copies of the monthly bills and operating statement were dispersed and reviewed by board members.
- Resident Manager Henning will attend a Fair Housing and Compliance meeting on April 13th. in Madison.

NEW BUSINESS:

UNFINISHED BUSINESS:

ADJOURNMENT:

There being no further business, motion to adjourn was made by Stoeck, seconded by Iselin and carried unanimously. Meeting adjourned 7:15 P.M. The next monthly meeting is tentatively scheduled for March 17th, 2011



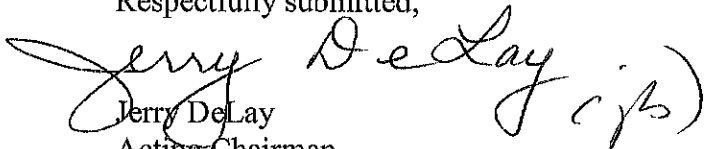
Ralph Heck, Secretary

CITY OF BURLINGTON
AIRPORT COMMITTEE

Date: February 24, 2011

Due to the lack of a quorum the meeting was cancelled.

Respectfully submitted,


Jerry DeLay
Acting Chairman



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, FEBRUARY 24, 2011

Call to Order

The meeting was called to order by Chairman Stelling at 6:32 p.m.

Roll Call

Present: Alderman Hintz, Commissioners Peter DeRosier, Jeff Erickson. Commissioners Veronico, Stone, and Weis were excused. Also present were Chairman Tom Stelling, Building Inspector/Zoning Administrator Patrick Scherrer and Kristen Niemiec and Stephanie Schulte of Racine County Economic Development Corporation. A quorum was present.

Citizen Comments

There were no citizen comments.

Approval of January 27, 2011 Minutes

Chairman Stelling entertained a motion. Commissioner Hintz motioned to approve the minutes of January 27, 2011. Commissioner DeRosier seconded. All aye and motion carried.

573 N. Pine St. – Timothy Boyle – Certificate of Appropriateness

Bob Riggs, Mr. Boyle's contractor, gave a presentation. He will be removing all glass and stone sheets for the lower level and replace with one large window. The commission agreed that a response team visit will be made when the project is opened up to determine the number of support columns needed and to see that as many original bricks as possible get used. The commission also agreed to the two upper double hung windows being taken out and replaced, having clear glass used for all the windows, and having the wide stone band replaced with brick. Chairman Stelling entertained a motion. Commissioner DeRosier motioned to approve the Certificate of Appropriateness and Commissioner Hintz seconded. All aye. Motion carried. (Chairman Stelling voted in order to meet the quorum requirement.)

573 N. Pine St. – Timothy Boyle, Façade Grant Application

Chairman Stelling entertained a motion. Commissioner Hintz motioned to approve the façade grant application up to \$5,000.00. Commissioner Erickson seconded. A roll call vote was taken. Erickson: Aye; Hintz: Aye; DeRosier: Aye; Stelling: Aye. Veronico: excused; Stone: excused; Weis: excused. Motion carried.

202 E. Chestnut St. and 500 N. Pine St., Zott Law Office and Mays Insurance, Certificate of Appropriateness, Sign Permit Application and Façade Grant Application

Chairman Stelling stated that this item was tabled at the last meeting and entertained a motion. On a motion by Commissioner Hintz and seconded by Commissioner Erickson, this item was removed from the table.

Patrick Scherrer stated that he met with City Administrator Lahner and they agreed that the stairwell for the proposed awning is not located in the sidewalk area and that the awning will meet the 6' 8" clearance required by the Commercial Code.

Amy Zott was present. She stated that she wants to put up two awnings now instead of three. She further stated that the support columns for the stair awning will set behind the railing that surrounds the existing stairwell and it will not run past the first post. She indicated that all lettering on the awning will be Times New Roman.

Commissioner Erickson motioned to approve the Certificate of Appropriateness for the awning and lettering and Commissioner DeRosier seconded. All aye. Motion carried.

Commissioner Hintz motioned to approve façade grant not to exceed \$1,545.00. Commissioner DeRosier seconded. A roll call vote was taken. Erickson: Aye; Hintz: Aye; DeRosier: Aye; Hintz: Aye; Stelling: Aye. All aye. Motion carried.

Commissioner Hintz motioned to approve the sign permit application for lettering on the doors. Commissioner DeRosier seconded. All aye. Motion carried.

Commissioner Hintz motioned to approve the certificate of appropriateness for lettering on doors. Commissioner DeRosier seconded. All aye. Motion carried.

Other Items That Will Be Included on the Next Agenda

- 1.) Mays Insurance, 500 N. Pine St. – Bird Spikes
- 2.) Trendsetters, 388 N. Pine St. – Façade Grant Application

Discussion of Current Projects and Response Team Updates

Building Inspector Scherrer took pictures of some of the current projects and distributed them to the commission members.

- 256 E. Chestnut St. – Chairman Stelling stated that only half of the building was painted the Roycroft Copper Red since available façade funds were low at the time and then Security Finance did not want their half painted. He further stated that he wants this project to stay on the active list and that the owners did put in recessed canned lighting and the handrail improvements have been made.

- 524 Milwaukee Ave. – Mr. Scherrer indicated that this business (B & D Cards) is no longer in operation and the commission agreed that it should be removed from the list.
- 152 E. Chestnut St., Wisconsin Craftsmen – The commission agreed that the improvements done to this building so far look good and that this project should be kept on the list.
- 140 W. Chestnut St., Grater Tater – The commission agreed that this project is complete and needs to be removed from the list.
- 119 W. Chestnut St., Harry Bigelow, (next to Therapy Bar – doorway leading upstairs) – The commission agreed that the door has been replaced and this can be removed from the list.
- 109 E. Chestnut St., The Jasmine Tree – The commission was informed by Chairman Stelling that the owners have not painted the building yet. Chairman Stelling further stated that the purple color that they did paint it was not approved. The commission agreed to leave it on the list. Chairman Stelling directed Kristen Niemiec to send a letter to the owner to remind him of this.
- 148 W. Chestnut St., Just Paws – The commission agreed that the railing still needs to be painted skelly red.
- 412 N. Pine St., B. W. Surveying – The commission agreed that the mortar work is not done and was informed by Chairman Stelling that Mr. Wetzel, the owner, was waiting for the parking structure to be completed before resuming more work.
- 240 E. Chestnut St., Face It – The consensus of the commission was that this project is done. It will be confirmed and monies will be released.

Review of Grant Funding Status

Kristen Niemiec stated that \$30,000 in grant monies is forthcoming. A report will be provided at the next meeting.

Discussion of Potential Projects to be included in the Wisconsin Historical Society Certified Local Government subgrant application

Chairman Stelling inquired as to whether there has been any action from the Wisconsin Historical Society regarding whether the City of Burlington has been approved for a historic building grant. Kristen Niemiec stated she had not received a response from them.

There was some discussion amongst the commission regarding the 2011 Wisconsin Association of Historic Preservation Commissions Spring Conference regarding Preserving Windows and Storefronts on Saturday, April 9, 2011, in Columbus.

Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Chairman Stelling directed Building Inspector Scherrer to go down the alleyways in the business district and look at the condition of secondary exists from the upper levels of businesses.

Discussion of policies, procedures and the vision for the future of the Historic Preservation Commission (Strategic Session)

Chairman Stelling stated that we as a commission will need to get focused on identifying other properties out of the Historic District, such as Lincoln School, the monastery, chapels, museums, etc.

Adjournment

Commissioner Hintz motioned to adjourn and Commissioner DeRosier seconded. All aye. Motion carried. Meeting adjourned at 7:30 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "June Bobier". The signature is written in black ink and is positioned above the printed name.

June Bobier
Administrative Assistant
City of Burlington



CITY OF BURLINGTON

Department of Public Works

Streets, Parks and Water Department
2200 S Pine Street, Burlington, WI, 53105
(262) 539-3770 – (262) 539- fax
www.burlington-wi.gov

CITY OF BURLINGTON PARK BOARD MINUTES THURSDAY, FEBRUARY 17, 2011

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Todd Schalinske, Peter Turke, Alderman Bob Prailes, DPW Supervisor Richard Pieters, Student Chase Robers

Chairman Darrel Eisenhardt called the meeting to order at 6:36 PM.

Present: Commissioners Tom Follis, Peter Turke, Alderman Bob Prailes, DPW Supervisor Richard Pieters, Chairman Darrel Eisenhardt and Chase Robers. **Excused:** Commissioners Clay Brandt and Todd Schalinske. Commissioner Kelly Kamlager arrived at 6:40 P.M.

Approval of November 18, 2010 Minutes: Chairman Eisenhardt entertained a motion for approval of the November 18, 2010 Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Turke. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report: Alderman Prailes reported the bathrooms at Sunset Park are completed. Total cost was approximately \$11,000, for everything. Commissioner Follis inquired about the scoreboard. Alderman Prailes was not aware that it was not working properly. Mr. Pieters stated that although the scoreboard was on City property, it actually was not the City's.

DPW Supervisor Report: Richard Pieters reported he would not be at the March Park Board Meeting. Connie Wilson, DPW Director would be there in his place. Mr. Pieters expected to be gone approximately 6 weeks.

New Business:

Baseball 2000 Contract: Dick Imrie was present and stated he still needed to obtain a few signatures. Once he had them all, he would forward a copy to Deb Rintamaki, DPW.

Riverside Park Shoreline Restoration: This items was discussed with Schreiber Anderson Proposal listed below.

Bathroom Restoration at Sunset Park: As reported under Aldermanic Report, the bathrooms have been completed.

Tour of new DPW Facility: Dick Pieters, DPW Supervisor asked that the tour of the new facility wait until it stays light out longer so the inside and outside could be toured, possibly April. All were in agreement.

Schreiber Anderson Proposal/Riverside Park: The Commissioners discussed the proposal from Schreiber Anderson and it was determined that it had already been an approved item by the Park Board. The Total Cost would be \$21,931.00, which would be taken out of Park Funds.

The Bike Path portion would be included with the Sidewalk Program in March, with the hopeful outcome being lower asphalt costs.

Chairman Eisenhardt suggested they have Blake from Schreiber Anderson come to a later meeting to see what grants may be available for 2012. After some discussion it was determined that Chairman Eisenhardt would contact him.

Old Business:

Update on Comprehensive Park Plan: Chairman Eisenhardt asked the Park Board Members to review the Prioritized List, to see if there was anything they would like changed on the listing.

Upgrades at Bushnell Park: Alderman Prailes stated that it was currently being studied to redesigning at Bushnell to allow additional soccer fields. Also being studied was ingress and egress. Alderman Prailes had thought within in the next few months additional information would be forthcoming.

Other Items: Peter Girolomo, Dog Park President was present. He stated he was trying to work with the Dog Park's Treasurer to get timely quarterly reports to the City.

Mr. Girolomo asked approval from the Park Board to change colors on the advertising signs. They had many requests asking to use the company's logos. Sizes would remain the same, just colors would be different. There also had been requests for personalized signs with pictures of the owner's dog. After some discussion, the Park Board were all in agreement that this would not be a problem.

Mr. Girolomo also inquired about the City possibly helping with the cost of fencing for a small dog area at the Dog Park. He stated there were already two sides of the fence that could be used, so only another two would be needed to add on. The size being approximately 50' X 100', with an approximate cost of \$1000 - \$1500. After some discussion, the Park Board asked Mr. Girolomo to come back with exact costs, and it could be discussed further at that time. Mr. Girolomo agreed.

Bud Milroy and Dick Emrie were present to discuss the possibility of getting monetary help to pay for a portion of the bathrooms in the pavilion at Beaumont Field. The total quoted from Lee Plumbing was \$7982.00. Of that amount, \$4932.81 was equipment. Mr. Milroy was asking for help from the City to pay the equipment portion. All were in agreement that the cost for both bathrooms was very reasonable. Aldermen Prailes stated he would talk with Kevin Lahner, City Administrator to see if there will be funds available. The item was then tabled until the March meeting.

Alderman Prailes suggested studying the idea of having a booklet available at area businesses that would list each of the parts and their amenities. He had a booklet available for review by the Commissioners. Alderman Prailes stated he would obtain costs.

The Commissioners also discussed the possibility of adding more information onto the City's web page. Further discussion will take place at a future date.

The Commissioners also discussed moving forward to find a spot for a Community Garden. Several possibilities were discussed. Connie Wilson, DPW Director and Commissioner Kelly Kamlager will work on this together.

Richard Pieters, DPW Supervisor stated that Connie Wilson was also looking for interested persons for planting the flower pots in the downtown area.

There being no further items for discussion, Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Commissioner Follis. Seconded by Commissioner Kamlager. Chairman Eisenhardt adjourned the meeting at 8:36 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
Department of Public Works**

PROJECT NAME/DESCRIPTION	PRIORITY #	ESTIMATED COST	STATUS/PROGRESS REPORT	DATE STARTED	DATE COMPLETED	ACTUAL COSTS
BRANEN FIELD Roof Replacement/electrical upgrade	1	\$ 14,000.00	Completed			
DEVORE PARK Reconfigure Parking Lot and sidewalk to pavilion	1	\$ 2,000.00				
DEVORE PARK Permanent restrooms	3	\$ 120,000.00				
ECHO PARK Complete shoreline restoration	3	\$ 95,000.00 (possible grant \$)				
ECHO PARK Bike Racks	1	\$ 500.00	Completed			
ECHO PARK Remove sidewalk along Milwaukee Ave. to the terminus of the park at Rice's Liquor and replace it with a 10' wide Ped/Bike path from back of curb.	2	\$ 14,000.00 (possible grant \$)				
RIVERSIDE PARK Permanent Restroom Facility	3	\$40,000				
RIVERSIDE PARK Shoreline Restoration	1	\$ 85,000.00	Grant Approved			
RIVERSIDE PARK Multi Use Trail Connection	1 or 3	\$40,000	Grant Approved			
WEHMHOF-JUCKER-BENSON PARK Shoreline Restoration	2 or 3	\$ 10,000.00 (possible grant \$)				
MEINHARDT PARK Gazebo and passive seating area by Senior Center	3	\$ 10,000.00				
MEINHARDT PARK Rebuild Retaining Wall	3	\$ 80,000.00				
WAGNER PARK Rebuild retaining wall along River Shoreline protection	2 or 3	\$23,000 (possible grant \$)				

City of Burlington
City Parks / Park Development
Year-to Date as of: 02/22/11

BUDGET

Beginning Balance 1/1/2011 \$ 145,656.35 (unaudited)

Budgeted Revenue

Riverside Park Grant \$ 80,805.00
Miscellaneous Revenue \$ 200.00
Transfer from City \$ 25,000.00

TOTAL Including Beginning Balance \$ 251,661.35

Budgeted Expenditures

Riverside Park Shoreline \$ 140,000.00
Brannen Field Roof/Electrical \$ 14,000.00
Echo Park Sidewalks \$ 38,000.00
TOTAL Expenditures \$ 192,000.00

Ending Balance 12/31/2011 \$ 59,661.35



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: April 6, 2011
Submitted By: Steve DeQuaker, Treasurer	Subject: Prepaids and Vouchers

Details:

Attached please find the Prepaids and Vouchers list for bills accrued through April 6, 2011:

Total Prepaids:	\$174,097.33
Total Vouchers:	\$277,052.22
Reimbursements:	\$60.00
 Grand Total:	 <u>\$451,209.55</u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepaids and Vouchers

- 1) Stepp Equipment Company – Heavy Duty Stationary Compactor \$62,471.00
- 2) Veolia ES Solid Waste Midwest – Monthly Charges for Trash and Recycle \$41,148.16
- 3) Kapur & Associates, Inc – Professional Services for the Radium Removal Wells 9 & 10 \$34,037.40
- 4) Sierra Petroleum Co, Inc – AV Gas 100LL for Burlington Airport \$33,355.95
- 5) H D Supply Waterworks – New Calibrated Test Tank and Test Bench \$27,955.00

Executive Action:

Staff recommends that the Common Council accept these Prepaids and Vouchers in the amount of \$451,209.55 at the April 6, 2011 Council meeting.



CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: April 6, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Licenses

Details:

The alcohol license list for applications accrued through April 6, 2011 are as follows:

Licenses Recommended for Approval

OPERATOR'S LICENSES

Emmons, Dedra L.
Fahey, Brendan H.
Gardner, Kirsten B.
Hewitt, Carol Jo
Lange, Heather L.
Muellenbach, Erwin
Scherrer, William

The Police Department has performed a background check on these applicants and recommends approval for the applicants to receive an Operator's License.

SPECIAL EVENT PERMIT

Name: Mr. Bil Scherrer/ChocolateFest
Date: May 30, 2011
Event: Veteran's Memorial Day Parade

This event has been reviewed by Departments and they have given their approval. See attached applications with comments from these departments. An insurance certificate for this event has been provided by Mr. Bil Scherrer listing city of Burlington as additionally insured as well as a map of the parade route.

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business licenses fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the April 6, 2011 Council meeting.



CITY OF BURLINGTON

Department of Public Works

Street & Park Department
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Common Council Item Number: 13A	Date: April 6, 2011
Submitted By: Connie Wilson, Director of Public Works	Subject: Resolution 4466(50) to declare intent to exercise Special Assessment powers for new sidewalk construction on portions of Falcon Ridge Dr., Oak St. and Shiloh Ct.

Details:

This resolution is the final step in the special assessment process for the new sidewalk construction associated with the 2011 Utility and Sidewalk Improvement Project.

Consistent with past practices, for construction of new sidewalk, the proposed assessments may be paid in cash or in five annual installments with an interest rate of 0.0%, payable to the Treasurer. The City Clerk will mail a copy of the resolution to each property owner, as well as publish an Installment Notice when the contract is set. A public hearing will be held in front of the Council on March 15, 2011.

Staff recommends that the City Council approve this final intent to exercise Special Assessments for new sidewalk construction as listed in Resolution No. 4460(44).

Options & Alternatives:

The Common Council could decide to do no new sidewalk construction this year.

Financial Remarks:

This work was planned and accounted for within the 2011 DPW Streets & Storm Sewers Budget.

Executive Action:

This item was discussed at the March 1, 2011 Committee of the Whole meeting and is placed on the April 6, 2011 Common Council meeting for consideration.

**A FINAL RESOLUTION EXERCISING ASSESSMENT POWER REGARDING THE 2011 NEW
SIDEWALK CONSTRUCTION PROJECT ON PORTIONS OF FALCON RIDGE DR., OAK ST
AND SHILOH CT. WHERE SIDEWALK IS CURRENTLY MISSING.**

WHEREAS, the Common Council of the City of Burlington, Racine County, Wisconsin, have had plans and specifications prepared for the construction of certain sidewalks in the area described in the Report mentioned below and which is on file with the City Clerk, such area is located in the City of Burlington, as follows:

200 and 300 block of Falcon Ridge Dr.
717 Oak St.
724 Shiloh Ct.

WHEREAS, the Common Council intends to award a contract for such new sidewalk construction project to the lowest responsible bidder for such project; and

WHEREAS, the Common Council intends to pay for the cost of such new sidewalk construction project by levying special assessments, in an exercise of its police power, pursuant to the terms and provisions of Section 66.0703 of the Wisconsin Statutes, and the Common Council expressly declared this in a Preliminary Resolution adopted February 15, 2011, all as required by such Statute; and

WHEREAS, as further required by Section 66.0703 of the Wisconsin Statutes, a Report has been prepared and duly filed with the City Clerk regarding such project and proposed special assessments, written notice of the same having been properly and timely mailed to all interested parties, as required by law; and

WHEREAS, as further required by Section 66.0703 of the Wisconsin Statutes, a public hearing was held on March 15, 2011, regarding the said project, the Report and proposed special assessments, at which hearing persons appeared and voiced their questions and objections to the same;

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Report on file with the City Clerk regarding said 2011 New Sidewalk Construction project, including the plans and specifications therefore, is hereby amended to be in conformity with any final amendments made to the same by the Common Council of the City of Burlington (if any), and as so modified, such Report is hereby adopted and finally approved; and
2. That said new sidewalk construction project shall be implemented and conducted in accordance with the said Report and related plans and specifications; and
3. The cost of such new sidewalk construction project shall be paid by the levying of special assessments, in an exercise of the police power of the City of Burlington Common Council, pursuant to Section 66.0703 of the Wisconsin Statutes, and that such special assessments be

levied in the amounts and in the manner specified in the said Report referred to above (payment for said improvements is to be made by assessing 100% of the total cost to the property benefitted), such special assessments being determined on a reasonable basis and all of the assessed properties being benefitted by the said project; and,

4. That the assessments may be paid in cash or in five installments to the Treasurer, installment payments to bear an interest rate of Zero percent (0.0%) per annum on the unpaid balance from the date of the publication of the Installment Notice; and,

5. That the City Clerk is directed to publish this Final Resolution as a Class I notice in the official paper; and the. The City Clerk is further directed to mail a copy of this Final Resolution to all interested parties whose post office address is known or can be ascertained with reasonable diligence. Additionally, to the extent provided for by law, the City Clerk is further directed to publish an Installment Notice regarding the said special assessments.

Introduced: March 1, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk



CITY OF BURLINGTON

Department of Public Works

Street & Park Department
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Common Council Item Number: 13B	Date: April 6, 2011
Submitted By: Connie Wilson, Director of Public Works	Subject: Resolution 4467(51) to declare intent to exercise Special Assessment powers for reconstruction of sidewalks at various locations.

Details:

This resolution is the final step in the special assessment process for sidewalk reconstruction and/or replacement associated with the 2011 Utility and Sidewalk Improvement Project.

Consistent with past practices of the City, the proposed assessments may be paid in cash or in three annual installments with an interest rate of 4.0%, payable to the Treasurer. The City Clerk will mail a copy of the resolution to each property owner, as well as publish an Installment Notice when the contract is set. A public hearing will be held in front of the Council on March 15, 2011.

Staff recommends that the City Council approve this final intent to exercise Special Assessments for the reconstruction of certain sidewalks as listed in Resolution No. 4461(45).

Options & Alternatives:

The Common Council could decide to do no sidewalk repairs this year.

Financial Remarks:

This work was planned and accounted for within the 2011 DPW Streets & Storm Sewers Budget.

Executive Action:

This item was discussed at the March 1, 2011 Committee of the Whole meeting and is placed on the April 6, 2011 Common Council meeting for consideration.

**A FINAL RESOLUTION EXERCISING ASSESSMENT POWER REGARDING THE 2011 SIDEWALK
RECONSTRUCTION PROJECT, AT VARIOUS LOCATIONS.**

WHEREAS, the Common Council of the City of Burlington, Racine County, Wisconsin, have had plans and specifications prepared for the reconstruction of certain sidewalks in the area described in the Report mentioned below and which is on file with the City Clerk, such area is located in the City of Burlington, as follows:

100 block of Clover Dr.
300 block of Conkey St.
100 block of W. Highland Ave.
100 block of S. Kane St.
100 block of Larkspur Ln.
700 block of Larkspur Ct.
200 block of Lewis St.
200 block of E. Market St.
300 block of S. Oakland Ave.
400 block of Park Ave.
300 block of Robins Run
100 block of E. State St.

WHEREAS, the Common Council intends to award a contract for such sidewalk reconstruction project to the lowest responsible bidder for such project; and

WHEREAS, the Common Council intends to pay for the cost of such reconstruction project by levying special assessments, in an exercise of its police power, pursuant to the terms and provisions of Section 66.0703 of the Wisconsin Statutes, and the Common Council expressly declared this in a Preliminary Resolution adopted February 15, 2011, all as required by such Statute; and

WHEREAS, as further required by Section 66.0703 of the Wisconsin Statutes, a Report has been prepared and duly filed with the City Clerk regarding such project and proposed special assessments, written notice of the same having been properly and timely mailed to all interested parties, as required by law; and

WHEREAS, as further required by Section 66.0703 of the Wisconsin Statutes, a public hearing was held on March 15, 2011, regarding the said project, the Report and proposed special assessments, at which hearing persons appeared and voiced their questions and objections to the same;

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Report on file with the City Clerk regarding said 2011 Sidewalk Reconstruction project, including the plans and specifications therefore, is hereby amended to be in conformity with any final amendments made to the same by the Common Council of the City of Burlington (if any), and as so modified, such Report is hereby adopted and finally approved; and
2. That said sidewalk reconstruction project shall be implemented and conducted in accordance with

the said Report and related plans and specifications; and

3. The cost of such sidewalk reconstruction project shall be paid by the levying of special assessments, in an exercise of the police power of the City of Burlington Common Council, pursuant to Section 66.0703 of the Wisconsin Statutes, and that such special assessments be levied in the amounts and in the manner specified in the said Report referred to above (payment for said improvements is to be made by assessing 50% of the total cost to the property benefitted), such special assessments being determined on a reasonable basis and all of the assessed properties being benefitted by the said project; and,

4. That the assessments may be paid in cash or in three installments to the Treasurer, installment payments to bear an interest rate of Four percent (4.0%) per annum on the unpaid balance from the date of the publication of the Installment Notice; and,

5. That the City Clerk is directed to publish this Final Resolution as a Class I notice in the official paper; and the. The City Clerk is further directed to mail a copy of this Final Resolution to all interested parties whose post office address is known or can be ascertained with reasonable diligence. Additionally, to the extent provided for by law, the City Clerk is further directed to publish an Installment Notice regarding the said special assessments.

Introduced: March 1, 2011

Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342.1161 – (262) 763.3474 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 5	Date: April 6, 2011
Submitted By: City Administrator Kevin Lahner and Facilities Manager Brian Wood	Subject: Resolution 4471(55) to consider the award of bid for the Police Station Roof Replacement Project bid to Schranz Roofing Inc for \$46,150.

Details:

The roof at the Police Station is original from when the building was constructed in 1982, nearly 29 years ago. As it is over 20 years old the condition of the roof has become quit poor with significant leaking and cracking. The perimeter flashings continue to tent and pull away from the walls creating openings around the perimeter. The flashings which have been temporarily repaired in the past continue to deteriorate and create problems. Leaking resulting from rain continues to cause damage to ceiling tiles, carpeting and other equipment within the building.

During the new roof process the support posts will be flashed into the new roofing system which will prevent future problems with the flashings and prevent any leaks from occurring. A new built-in gutter system will replace the aging system currently in place.

Bids were advertised in March with a total of three proposals received. Schranz Roofing Inc. was the lowest and most responsive bidder at \$46,150 which includes the optional built-in gutter system. Staff recommends approval of the award of bid to Schranz Roofing Inc.

Options & Alternatives:

The Council could choose to deny the roof replacement project and continue with yearly maintenance of the aging structure.

Financial Remarks:

The bid amount of \$46,150 is \$7,850 less than the \$54,000 budgeted amount scheduled within the 2011 Equipment Replacement Fund budget under the Police Department.

Executive Action:

This item is for discussion at the April 6, 2011 Committee of the Whole meeting and placed on the Common Council meeting for consideration the same night.

Resolution No. 4471(55)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE AWARD OF THE BID TO REPLACE THE ROOF
ON THE BURLINGTON POLICE STATION AT 224 E. JEFFERSON STREET TO
SCHRANZ ROOFING INC. FOR THE NOT-TO-EXCEED AMOUNT OF \$46,150**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18) a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all construction related contracts exceeding \$15,000 to be reviewed and approved by the Common Council; and,

WHEREAS, the construction shall be let by contract to the lowest responsible bidder pursuant to Wis. Stat. §62.15 and 66.0901; and,

WHEREAS, the City of Burlington did advertise for bids for replacement roofing for the Police Station on March 14, 2011; and,

WHEREAS, three bids were received, opened and reviewed by the Facilities Manager and City Administrator; and,

WHEREAS, the Facilities Manager, Brian Wood has recommended acceptance of the lowest, most responsive bid from Schranz Roofing Inc. for the not-to-exceed price of \$46,150.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the bid for replacement of the roof at the Burlington Police Department, 224 E. Jefferson Street be awarded to the lowest and most responsive bidder, Schranz Roofing Inc. for the not-to-exceed amount of \$46,150.

Introduced: April 6, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk

**Roof Replacement Project for the Police Station
224 E. Jefferson Street**

Bidder	Base Bid for Roof Replacement	Bid for Optional Gutter System	Total Bid Amount
Schranz Roofing, Inc.	\$42,650	\$3,500	\$46,150
Carlson Racine Roofing	\$51,240	\$0	\$51,240
Langer Roofing & Sheet Metal	\$53,900	\$0	\$53,900



March 19, 2011

City of Burlington
224 E. Jefferson
Burlington, WI
Attn: Brian Wood

RE: Burlington Police Dept/Library
Roofing & Sheet Metal Proposal

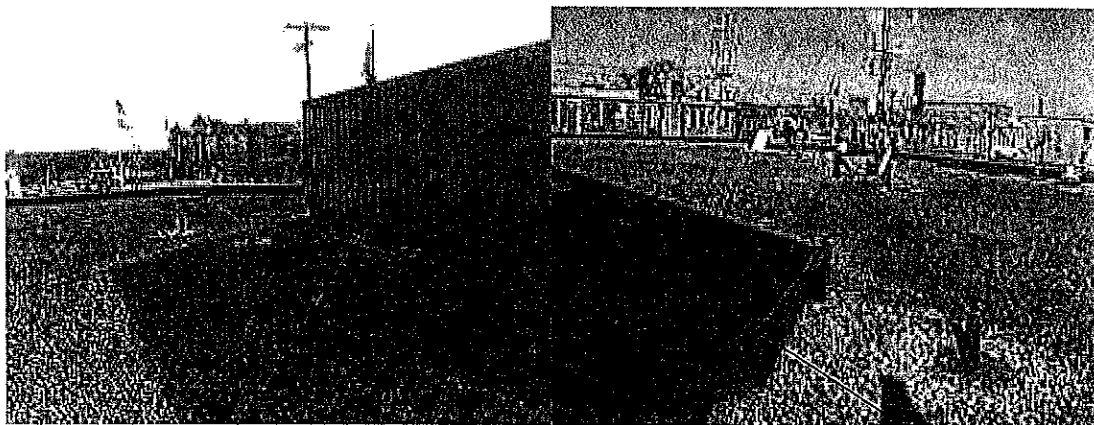
Dear Mr. Wood,

Per your request, I would like to provide the following proposal for your consideration for the roofing & sheet metal replacement at the Burlington Library & Police Station.

Police Department (10,500 square feet)

I would recommend the following work be completed to replace this roof system:

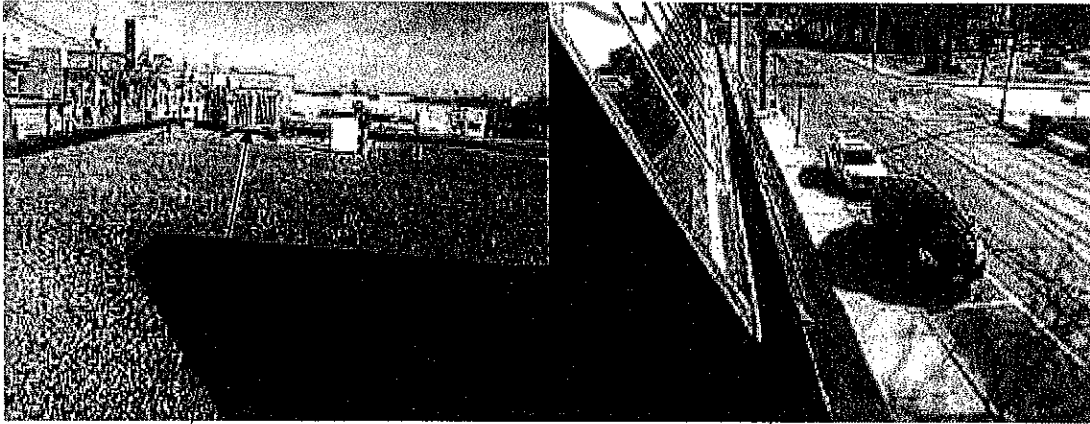
1. Remove and dispose of existing perimeter sheet metal flashing.
2. Remove and dispose of existing stone ballast and EPDM membrane to expose the existing roof insulation.
3. Replace any wet insulation at a rate of \$2.50 per square foot.
4. Furnish and install a 60 mil EPDM ballasted roof system to include EPDM flashings at all existing penetrations and vertical surfaces per the manufacturer's recommendations.
5. Install pitch pans at all existing guide wires as discussed.
6. Furnish and install a new 60 mil adhered roof system on the flat roof above the windows.
7. Furnish and install walkway pads at the roof hatch as required per the manufacturer's recommendations.
8. Furnish and install new 24 gauge prefinished sheet metal coping at the roof perimeter to include sheet metal counterflashing below the existing metal panels. We also include new through wall sheet metal scuppers above both existing stairwells.
9. Raise existing roof top unit and install new prefinished rail caps over the newly flashed curbs.
10. We include all hoisting as required to complete this work.



New sheet metal counterflashing and scuppers

New pitch pans around existing guide wires

Continue page 2



Raise unit to install new prefinished sheet metal rail caps

Alternate built in gutter system

All of the above outlined work can be accomplished for the net sum of \$42,650.00 (Forty Two Thousand Six Hundred Fifty Dollars).

Alternate built in gutter system to include: remove existing sheet metal gutter, install ice & water shield in gutter structure cavity, install new prefinished 24 gauge built in gutter system, and EPDM gutter liner as discussed. This work can be added for the net sum of \$3,500.00.

Library (8,700 square feet)

I would recommend the following work be completed to replace this roof system:

1. Remove and dispose of existing perimeter sheet metal flashing and coping. We intend on reusing white sheet metal fascia as discussed.
2. Remove and dispose of existing stone ballast and EPDM membrane to expose the existing roof insulation.
3. Replace any wet insulation at a rate of \$2.50 per square foot.
4. Install tapered insulation saddle behind roof drain to eliminate current ponding water issues.
5. Furnish and install a 60 mil EPDM ballasted roof system to include EPDM flashings at all existing penetrations and vertical surfaces per the manufacturer's recommendations.
6. Insulate existing large roof curb and extend membrane over the curb and terminate with sheet metal counter-flashing.
7. Furnish and install walkway pads at the roof access door as required per the manufacturer's recommendations.
8. Furnish and install new 24 gauge prefinished sheet metal coping at the roof perimeter to include new perimeter counterflashing at all high to low roof areas as discussed. We also include metal at the base of all exterior railings and windows to properly terminate the roof flashing.
9. If roofing is to be replaced beneath ductwork, we would need you to temporarily disconnect the ductwork to properly complete this work.
10. We include all hoisting as required to complete this work. We intend on setting up on the sidewalk area as indicated below and have included \$500 for grass repair when the job is complete. To gravel the smaller south roof we would like the power to be shut down for ½ day if possible.

All of the above outlined work can be accomplished for the net sum of \$54,640.00 (Fifty Four Thousand Six Hundred Forty Dollars).



CITY OF BURLINGTON

Department of Public Works

Street & Park Department
2200 S. Pine St., Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 6	Date: April 6, 2011
Submitted By: Connie Wilson, Director of Public Works	Subject: Resolution 4472(56) to consider the award of bid for the Radium and Gross Alpha Treatment System for Wells No. 9 and No. 10 to Scherrer Construction Co., Inc. the Total Base Bid of \$1,671,000.

Details:

The Board of Public Works opened 6 bids for the Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10 on Thursday, March 17, 2011. Pursuant to a review and recommendation by the City Engineer and the Director of Public Works, it is recommended that the bid be awarded to the lowest, most responsive bidder, Scherrer Construction Co., Inc., for the total base bid amount of \$1,671,000. The base bid amount is under the Engineering Estimate of \$2,000,000. This work is required to bring the City of Burlington drinking water supply back into compliance with the US EPA Safe Drinking Water standards addressing the Wisconsin DNR Noncompliance letter dated April 30, 2009.

Staff recommends approval of this resolution.

Options & Alternatives:

The Common Council may reject the bids and re-bid the project. However, this is not recommended due to the competitive pricing received and the time frame established by the Department of Natural Resources to address this issue.

Financial Remarks:

This work effort was anticipated and an application was submitted and approved to the Safe Drinking Water Loan Program in June 2010. This project also qualified for 10% Principal Forgiveness for the entire project cost including engineering and contingences. (*see attachment*)

Executive Action:

This item is for discussion at the April 6, 2011 Committee of the Whole meeting and due to the timeliness, it is placed on tonight's April 6, 2011 Common Council meeting for consideration.

**A RESOLUTION APPROVING THE AWARD OF THE RADIUM REMOVAL PROJECT FOR
WELLS 9 AND 10 TO SCHERRER CONSTRUCTION IN THE AMOUNT OF \$1,671,000**

WHEREAS, the City of Burlington did post a Class 2 Notice to Bidders for the Radium Removal Project on March 3 and March 10, 2011 and,

WHEREAS, bids received by the City were opened and reviewed at the Board of Public Works bid opening on March 17, 2011 and forwarded to the City Engineer for final review; and,

WHEREAS, the City Engineer, and the Director of Public Works have reviewed the bids and recommend acceptance of the lowest, most responsive bid from Scherrer Construction, a copy of which is attached hereto, and mad a part thereof; and,

WHEREAS, the City Engineer, and the Director of Public Works have recommended approval of the total Base Bid for \$1,671,000.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the Radium Removal Project for Wells 9 and 10 bid be awarded to Scherrer Construction, for the not-to-exceed amount of \$1,671,000.

Introduced: April 6, 2010
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk

MEMORANDUM TO THE CITY OF BURLINGTON

To: Connie Wilson
From: John Grosskreutz
CC: Dick Pieters, Judy Gerulat, Kevin Lahner
Date: March 17, 2011
Re: Bid Approval and Recommendation for Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10

A total of six bids were received on Thursday, March 17, 2011 for the ***Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10***. The bids were reviewed and the final bid tab results are as follows:

		<u>Bidder No. 1</u>	<u>Bidder No. 2</u>	<u>Bidder No. 3</u>	<u>Bidder No. 4</u>	<u>Bidder No. 4</u>	<u>Bidder No. 6</u>
Item	Engineer's Estimate	Miron	Staab	Di-Mar	Scherrer	Absolute	Gilbank
Total Base Bid:	\$2,000,000	\$1,741,683	\$1,709,000	\$1,776,300	\$1,671,000	\$1,700,000	\$1,813,000

It is my recommendation to award the ***2011 Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10*** base bid contract to Sherrer Construction Co., Inc. for the total cost of \$1,671,000.00. A bid bond of 5% of the contract price, and qualification statement were submitted and complete. The project General Bid Tab is attached for your review.

7102

CITY of BURLINGTON

Department of Public Works

Board of Public Works

• Bid Tabulation •

Bid Opening: March 17, 2011 at 9:00 a.m.

Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10

Item	Bidder No. 1	Bidder No. 2	Bidder No. 3	Bidder No. 4	Bidder No. 5	Bidder No. 6
	Miron	Staab	DI-Mar	Scherrer	Absolute	Gilbank
	Neehah, WI	Marshfield Wisc.	Exelsior, MN	Burlington, WI	Racine, WI	Clinton, WI
Total Base Bid:	\$1,741,683	\$1,709,000	\$1,776,300	\$1,671,000	\$1,700,000	\$1,813,000
Addendum #1	X	X	X	X	X	X
Bid Guaranty	X	X	X	X	X	X

Item	Bidder No. 7	Bidder No. 8	Bidder No. 9	Bidder No. 10	Bidder No. 11	Bidder No. 12
Total Base Bid:						
Bid Guaranty						



CITY OF BURLINGTON

Department of Public Works

Wastewater & Water Utility

2100 S. Pine Street, Burlington, WI 53105

(262) 539-3646 - (262) 342-1173 - (262) 539-3648 fax

www.burlington-wi.gov

Committee of the Whole Item Number: 7	Date: April 6, 2011
Submitted By: Connie Wilson, Department of Public Works Director	Subject: Resolution 4473(57) to consider Task Order 79 for construction management services for the construction project "Radium and Gross Alpha Treatment Systems for Wells No. 9 and 10" to Kapur & Associates, Inc. in the amount of \$179,570.

Details:

Attached for your review and approval is Task Order 79. To provide construction management services for the construction project "Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10" The work consists of the construction of two new buildings one at each well site which includes HMO Treatment System, pumps, piping, valves, electrical, controls, HVAC, chemical components, site grading, access driveway, landscaping and incidental work for the Water Utility. This work is required to bring the City of Burlington drinking water supply back into compliance with the US EPA Safe Drinking Water standards addressing the Wisconsin DNR Noncompliance letter dated April 30, 2009.

City staff has reviewed and recommend approval of Task Order #79 in the amount of \$179,570.

Options & Alternatives:

This Task Order is necessary to provide engineering services required with the construction of the treatment systems and buildings. The Council may choose to collect proposals from other engineering firms for this job however this would put a large strain on the construction implementation timing and risk DNR deadline noncompliance fines.

Financial Remarks:

This work effort was anticipated and an application was submitted and approved to the Safe Drinking Water Loan Program in June 2010. This project also qualified for 10% Principal Forgiveness for the entire project cost including engineering and contingences. (*see attachment*)

Executive Action:

This item is for discussion at the April 6, 2011 Committee of the Whole meeting and due to the timeliness, it is placed on tonight's April 6, 2011 Common Council meeting for consideration.

Resolution No. 4473(57)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING TASK ORDER NUMBER SEVENTY-NINE
WITH KAPUR AND ASSOCIATES, INC. TO PROVIDE CIVIL ENGINEERING
SERVICES AND CONSTRUCTION MANAGEMENT FOR THE RADIUM AND
GROSS ALPHA TREATMENT SYSTEMS PROJECT WITH WELLS 9 AND 10
IN THE AMOUNT OF \$179,570**

WHEREAS, the City of Burlington has entered into a master agreement for engineering services with Kapur and Associates, Inc.; and,

WHEREAS, the City has requested assistance with construction management and inspection services with the construction of two new buildings at Wells 9 and 10 which includes HMO Treatment System, pumps, piping, valves, electrical, controls, HVAC, chemical components, site grading, access driveway, landscaping; and prepare a study of the existing HWY 11 Lift Station, which have resulted in a task order, a copy of which is attached hereto and made a part thereof; and,

WHEREAS, said task order is for the not-to-exceed amount of \$179,570 and has been recommended for approval by the City Administrator and the Department of Public Works Director.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the Task Order Number Seventy-Nine is hereby approved for the not-to-exceed amount of \$179,570.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute the Task Order Number Seventy-Nine on behalf of the City.

Introduced: April 6, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill City Clerk

TASK ORDER NUMBER #79 CIVIL ENGINEERING SERVICES

This Task Order is made as of March 15, 2011, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Burlington (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

To provide construction management services for the construction project **“Radium and Gross Alpha Treatment Systems for Wells No. 9 and No. 10”** The work consists of the construction of two new buildings one at each well site which includes HMO Treatment System, pumps, piping, valves, electrical, controls, HVAC, chemical components, site grading, access driveway, landscaping and incidental work for the Water Utility. This work is required to bring the City of Burlington drinking water supply back into compliance with the US EPA Safe Drinking Water standards addressing the Wisconsin DNR Noncompliance letter dated April 30, 2009.

Section A. – Scope of Services

Engineer shall perform the following Services:

1. Provide construction inspection services for the construction of HMO radium removal system for Well No. 9. Estimated inspection effort shall include an average of 4 hours per day for 140 working days. Project diary of construction activities shall be maintained and copies provided to City.
2. Provide construction inspection services for the construction of HMO radium removal system for Well No. 10. Estimated inspection effort shall include an average of 4 hours per day for 140 working days. Project diary of construction activities shall be maintained and copies provided to City.
3. Provide construction management and survey services for the site grading and construction of standalone building to house the HMO radium removal equipment for Well No. 9. Estimated ESDC (Engineering Services During Construction) effort shall include an average of 4 hours per day for 70 working days. Project Shop Drawing review, Start-Up and O&M review.
4. Provide construction management and survey services for the site grading and construction of standalone building to house the HMO radium removal equipment for Well No. 10. Estimated ESDC (Engineering Services During Construction) effort shall include an average of 4 hours per day for 70 working days. Project Shop Drawing review, Start-Up and O&M review.
5. Attend meetings with contractor on a weekly basis and as required with Water Utility Department and/or Contractor.

6. Because of the increased flows from the new treatment system at Well No. 9 upgrades are required at the HWY 11 Lift Station. Kapur will complete a study of the existing lift station and recommend upgrades.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Schedule shall be coordinated with contractor and is estimated to be 160 working days.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed One Hundred Seventy Nine Thousand Five Hundred Seventy Dollars (\$179,570.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Burlington

Engineer: Kapur & Associates, Inc.

By: _____

By: Thomas W. Foht

Signature: _____

Signature: _____

Title: _____

Title: Associate

Date: _____

Date: _____

City of Burlington

Expenses:	\$2,080
Project Total:	\$179,570

Safe Drinking Water Loan Program State Fiscal Year 2011 Funding List - DRAFT

DRAFT - Not an allocation of funds

PF=Principal Forgiveness												
Revision Date	Total PF Available =	Total Loan \$ Available =	Minimum \$ to Green =	Total Funds Available =								
10/22/2010	\$ 7,019,700	\$ 37,331,612	\$ 4,679,688	\$ 44,331,312								
SFY 2011 Score	Municipality	Proj No.	Project Description	DNR Project Mgr	DNR Region	Population	Per-cent PF	Estimated SDWLP Loan Amt	Total Amount Requested	Green \$ Estimate	Total PF Balance	Total Loan Balance
578	Eastman, V.	5448-01	Construct Elevated Tank, Replace Well Pump & Controls	OLSONDJ	WCR	455	50%	\$ 670,175	\$ 1,340,350	\$ 0	\$ 6,349,525	\$ 36,661,437
565	Genoa, V.	5459-01	Rehabilitate Ground Storage Tank to Correct Violations	SULLIP	WCR	256	50%	\$ 68,080	\$ 136,160	\$116,891	\$ 6,281,445	\$ 36,593,357
563	New Lisbon, C.	5450-01	Consolidate 2 OTMs w/ City PWS to Correct MCL Violations	CARGIJ	WCR	2,441	30%	\$ 284,610	\$ 664,090	\$948,700	\$ 5,996,835	\$ 35,929,267
559	Colby, C.	4786-05	Install Disinfectn Equip at Well 12, Constr Chlor CT between 9&12	CARGIJ	WCR	1,767	30%	\$ 88,100	\$ 158,900	\$227,000	\$ 5,928,735	\$ 35,770,367
385	Elroy, C.	5379-02	Construct Well/House #4, Treatment, Conn Main, SCADA	JARUGN	WCR	1,548	50%	\$ 689,133	\$ 1,338,265	\$332,430	\$ 5,259,603	\$ 35,101,235
383	Abbotsford, C. ¹	4748-04	Construct Wells & Treatment-Iron/Mang, Giardia, PH, Fluoride	CARGIJ	WCR	1,991	30%	\$ 701,970	\$ 10,569,522	\$11,271,492	\$ 4,557,633	\$ 24,531,713
360	Horicon, C.	5318-03	Drill Add'l/Abandon Test Wells, Add Radium Removal @ #5	HUBELM	SCR	3,713	10%	\$ 141,945	\$ 1,277,505	\$1,419,450	\$ 4,415,688	\$ 23,254,208
356	Reedsville, V.	4892-01	Construct Treatment-Nitrate Removal & Storage at Well #5	MILLEL	NER	1,193	30%	\$ 565,373	\$ 1,319,203	\$1,884,575	\$ 3,850,315	\$ 21,935,005
289	Marquette, C.	4841-05	Amend 4841-05, Modify Surface Water Filtration Plant	CALHOD	NER	11,320	10%	\$ 111,754	\$ 1,005,787	\$1,117,541	\$ 3,738,561	\$ 20,929,218
229	Menasha, C.	4845-06	Replace South Basin Scraper Chains/Flights @ Water Plant	MAKAM	NER	17,437	10%	\$ 26,680	\$ 240,120	\$286,800	\$ 3,711,881	\$ 20,689,098
218	Ladysmith, C.	5369-02	Construct Treatment Facility/Conn Mains, Rehab Wells 2 & 3	CALHOD	NOR	3,640	30%	\$ 408,960	\$ 954,240	\$1,363,200	\$ 3,302,921	\$ 19,734,858
191	Brokaw, V.	5187-01	Construct Trans Main/Booster Station to Connected to Wausau	WLSOG	WCR	229	50%	\$ 356,907	\$ 713,813	\$ 356,907	\$ 2,946,014	\$ 19,377,952
170	Barron, C.	5473-04	Construct Well #6 to Replace Contaminated Well #5	CALHOD	NOR	3,321	30%	\$ 353,550	\$ 824,950	\$1,178,500	\$ 2,592,464	\$ 18,553,002
139	Campbellsport, V.	5467-01	Construct Treatment to Reduce Radionuclides Level	MAKAM	NER	1,999	10%	\$ 40,550	\$ 364,950	\$405,500	\$ 2,551,914	\$ 18,188,052
123	Burlington, C.	5475-02	Add on to Wellhouse 10, Install HMO System for Rad Removal	CALHOD	SER	10,500	10%	\$ 109,919	\$ 989,270	\$1,099,189	\$ 2,441,996	\$ 17,198,782
117	Burlington, C.	5475-01	Add on to Wellhouse 9, Install HMO System for Rad Removal	CALHOD	SER	10,500	10%	\$ 113,219	\$ 1,018,970	\$1,132,189	\$ 2,328,777	\$ 16,179,811
116	Elcho SD #1 ²	5454-01	Construct Elevated Sphere Tank, Replace Well Pump	WLSOG	NER	425	50%	\$ 335,041	\$ 335,041	\$670,082	\$ 1,993,736	\$ 15,844,770
114	Berlin, C.	5466-01	Construct Treatment-Radium Removal/Storage/Booster Pump	MAKAM	NER	5,309	30%	\$ 369,300	\$ 861,700	\$1,231,000	\$ 656,200	\$ 14,983,070
111	Colby, C.	4786-04	Construct Well #13/Pitless Adaptor/Treatment/SCADA/Loop/Pwr	CARGIJ	WCR	1,767	30%	\$ 97,353	\$ 227,156	\$324,509	\$ 1,527,083	\$ 14,755,914
100	Wota SD #1	5442-01	Replace 1.5" & 3" Mains w/ 6", Loop Mains in West & South	MILLEL	SCR	98	50%	\$ 153,485	\$ 153,485	\$306,970	\$ 1,373,598	\$ 14,602,429
96	Minong, V.	5447-01	Replace 3" & Asbestos-Cement Mains, Loop, Increase Cover	JARUGN	NOR	567	50%	\$ 326,773	\$ 326,773	\$653,545	\$ 1,046,825	\$ 14,275,657
95	Merrillan, V.	5445-01	Replace 4" Main in Hwy 12 Corridor, Add Pipe Cover, Looping	WLSOG	WCR	564	50%	\$ 414,898	\$ 414,898	\$829,796	\$ 423,250	\$ 631,927
95	South Wayne, V.	5435-03	Replace 4" & 6" Mains w/ 8" Ductile Iron-Galena & Varnum	CARGIJ	SCR	476	50%	\$ 212,465	\$ 212,465	\$424,930	\$ 419,462	\$ 13,648,294
92	Three Lakes SD #1	5441-02	Replace Mains on School, Erie & Huron St., Loop School Dr.	WLSOG	NOR	480	50%	\$ 419,462	\$ 523,271	\$942,733	\$ -	\$ 13,125,023
92	Elcho SD #1 ²	5454-02	Construct Mains for Looping, Replace Small/Problem Mains	WLSOG	NER	425	50%	\$ 540,476	\$ 540,476	\$540,476	\$ -	\$ 12,584,547
88	Necedah, V.	5201-04	Construct Iron/Mang Treatment-Bldg, Conn Main, SS, SCADA	JARUGN	WCR	886	50%	\$ 1,240,625	\$ 1,240,625	\$1,240,625	\$ 487,400	\$ 11,343,922
82	Eastman, V.	5448-02	Replace 4" & 6" Mains on South Side of Village	OLSONDJ	WCR	455	50%	\$ 421,700	\$ 421,700	\$0	\$ -	\$ 10,922,222
78	Stevens Point, C.	4915-03	Construct Treatment-Iron/Mang Removal & 24" Trans Main	JARUGN	WCR	26,200	10%	\$ 10,922,222	\$ 15,190,000	\$750,000	\$ -	\$ -
COLUMN TOTALS = \$ 7,019,700 \$ 37,331,612 \$ 48,619,090 \$ (4,267,778)												
\$ 3,779,742 Amt Short												
\$ 36% for Stevens												
\$ 36% Point												

Safe Drinking Water Loan Program State Fiscal Year 2011 Funding List - D R A F T

D R A F T - Not an allocation of funds

Revision Date 10/22/2010		PF=Principal Forgiveness				Total PF Available = \$ 7,019,700	Total Loan \$ Available = \$ 37,331,612	Minimum \$ to Green = \$ 4,573,390	Total Funds Available = \$ 44,351,312				
SFY 2011 Score	Municipality	Proj No.	Project Description	DNR Project Mgr	DNR Re- gion	Popu- lation	Per- cent PF	Esti. PF for this Project	Estimated SDWLP Loan Amt	Total Amount Requested	Green \$ Estimate	Total PF Balance	Total Loan Balance
77	Grantsburg, V.	5377-01	Replace Undersized Mains, Loop System - Downtown	WILSOG	NOR	1,458	30%			\$436,224	\$0		
78	Muscoda, V.	5159-03	Replace Mains/Appurtenances-2nd & Division St, River Rd	MAKAM	SCR	1,404	30%			\$645,500			
73	Blue River, V.	4770-03	Construct Perimeter Loop (Reservoir Rd-Well 2, etc.)	MAKAM	SCR	420	50%			\$144,597			
71	Waupaca, C.	4929-02	Replace 2" Main w/ 8" PVC, Upgrade Hydrants	JARUGN	NER	6,157	30%			\$389,242			
71	New Lisbon, C.	5450-02	Replace 4" & Old Mains on USH 12/16 & STH 80-Freq Breaks	CARGIJ	WCR	2,441	30%			\$870,380	\$870,380		
67	Cameron, V.	5054-02	Replace Well #2's Wellhouse, Pump, Motor & Controls	MAKAM	NOR	1,758	30%			\$350,000	\$75,000		
66	Barron, C.	5473-01	Upgrade Well 1-Bring Wellhead Above Grade, Add Cont Chlor	CALHOD	NOR	3,321	30%			\$578,500	\$75,000		
62	Barron, C.	5473-02	Remodel @ Wells 3,4&5, Add Disinfectn & Corrosion Control	CALHOD	NOR	3,321	30%			\$499,805	\$0		
58	Mindoro SD #1	5304-03	Renovate Pressure Filters-Lower Iron/Mang, Repl Well 1 Pump	MAKAM	WCR	275	30%			\$146,760	\$0		
56	Altoona, C. ^a	5209-04	Rehabilitate Well #1, Purchase Diesel Generator	MILLEL	WCR	6,831	30%			\$284,087			
56	Hobart, V.	5461-01	Construct Emerg Conn to Green Bay w/ Booster/Gen/SCADA	MILLEL	NER	5,868	10%			\$1,037,500	\$1,037,500		
52	Oak Creek, C.	4869-03	Expand Water Treatment Plant from 20mgd to 28 mgd	OLSONDJ	SER	32,600	10%			\$13,826,225			
50	Stevens Point, C.	4915-02	Replace Aged, Undersized Mains/Services/Hydrants/Valves	JARUGN	WCR	26,200	10%			\$775,000	\$0		
50	Allouez, V.	5325-01	Replace Aged Mains-Webster, Mission, Briar, St. Joseph, Taft	CARGIJ	NER	15,290	10%			\$3,598,900			
48	Mindoro SD #1	5304-01	Construct Well/House #2 & Connecting Mains, Install Aux Pwr	MAKAM	WCR	275	30%			\$419,802	\$0		
42	Watertown, C.	5439-01	Replace 4" & 6" Mains w/ Ductile Iron/Lead Servs w/ Copper	WILSOG	SCR	23,165	10%			\$449,565			
42	Livingston, V.	5248-03	Construct Well/House & Appurtenances on West Side	MILLEL	SCR	599	30%			\$689,347	\$60,000		
38	Waukesha, C.	4928-04	Construct Main to Connect Dead Ends Near Hillcrest Reserv	MILLEL	SER	68,800	10%			\$871,146	\$739,350		
38	Oak Creek, C.	4869-04	Add Pump Station/Treatmt Plant Gens, Modify Bldg & SCADA	OLSONDJ	SER	32,600	10%			\$3,029,660			
29	Menasha, C.	4845-05	Replace Mains on Arthur, Ida, Grove & 8th Streets-Freq Brks	MAKAM	NER	17,437	10%			\$681,260	\$0		
29	Menasha, C.	4845-07	Repair Sedimentation Basin Beams, Columns & Walls	MAKAM	NER	17,437	10%			\$627,000			
TOTAL \$ REQUESTED ON ALL SDWLP SFY 2011 APPLICATIONS =											\$78,969,590		

NOTES:

¹ This project will likely be fully financed through a funding source other than the SDWLP.

² The SDWLP currently expects to fund less than \$200,000 total for these two projects

³ The SDWLP is funding this project with SFY 2010 loan monies.

* The Department is required to provide at least 20% of its \$23 million capitalization grant to finance projects and/or project components that fall into one or more of the following categories: water efficiency, energy efficiency, green infrastructure, environmentally innovative.



CITY OF BURLINGTON

Department of Public Works
Streets, Parks and Water Department
2200 S. Pine St., Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 8	Date: April 6, 2011
Submitted By: Connie Wilson, Director of Public Works	Subject: A resolution approving the award of the 2011 Street and Sidewalk Improvement Project to the R. R. Walton & Company, LTD for the not-to-exceed amount of the Total Base Bid of \$162,261.32, and Alt. 1 for \$16,988.80.

Details:

The Board of Public Works opened 5 bids for the 2011 Street and Sidewalk Improvement Program on Thursday, March 31, 2011. Based upon the recommendation by the City Engineer, we recommend that the bid be awarded to the lowest, most responsive bidder, the R. R. Walton & Company, LTD for the not-to-exceed total base bid amount of \$162,261.32 and the Alt. 1 (Whemhoff Parking Lot) for \$16,988.80. Both the total base bid, and the alternate bid are below the engineer's estimate.

Staff recommends approval of this resolution.

Options & Alternatives:

The alternative would be to reject the bids and request a rebid or cancel the proposed projects.

Financial Remarks:

Funding will be split between the General Fund, Water Utility and Park Development Funds (with a partial reimbursement grant of \$12,000).

Executive Action:

This item is for discussion at the April 6, 2011 Committee of the Whole meeting and due to the timeliness and contract constraints, it is placed on the Common Council meeting for consideration the same night.

A RESOLUTION APPROVING THE AWARD OF THE 2011 STREET AND SIDEWALK IMPROVEMENT PROGRAM TO R.R. WALTON & COMPANY, LTD. FOR THE AMOUNT OF THE BASE BID OF \$162,261.32 AND FOR THE ALTERNATE BID LISTED BELOW

WHEREAS, the City of Burlington did post a Class 2 Notice to Bidders for the 2011 Street and Sidewalk Improvement Program on March 17, and March 24, 2011 and,

WHEREAS, bids received by the City were opened and reviewed at the Board of Public Works bid opening on March 31, 2011 and forwarded to the City Engineer for final review; and,

WHEREAS, the City Engineer, and the Director of Public Works have reviewed the bids and based on the engineer's recommendation, we recommend acceptance of the lowest, most responsive bid from the R. R. Walton and Company, Ltd., a copy of which is attached hereto, and made a part thereof; and,

WHEREAS, the City Engineer, and the Director of Public Works have recommended approval of the Base Bid and the following Alternate Bid, as listed below:

- Base Bid –for \$162,261.32
- Alternate Bid (Wehmhoff Park parking lot) for \$16,988.80

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the 2011 Street and Sidewalk Improvement Program bid be awarded to the R. R. Walton and Company, Ltd., for the not-to-exceed amount of \$162,261.32 for the Total Base Bid.

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington award the following Alternate Bid Project to R. R. Walton and Company, Ltd. for the not-to-exceed amount of:

- Alternate Bid - Whemhoff Parking Lot paving: \$16,988.80

Introduced: April 6, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk

MEMORANDUM TO THE CITY OF BURLINGTON

To: Connie Wilson
From: Mike Timmers
CC: Judy Gerulat
Date: March 31, 2011
Re: Bid Approval and Recommendation for 2011 Street & Sidewalk Improvement Program

A total of five bids were received on Thursday, March 31, 2011 for the **2011 Street and Sidewalk Improvement Program**. The bids were reviewed and the final bid tab results are as follows:

Item	Engineer's Estimate	Bidder No. 1 A.W. Oakes & Son, Inc. (Racine, WI)	Bidder No. 2 Payne & Dolan, Inc. (Kenosha, WI)	Bidder No. 3 Poblocki Paving Corp. (West Allis, WI)	Bidder No. 4 R.R. Walton & Company, Ltd. (Whitewater, WI)	Bidder No. 5 The Wanasek Corp. (Burlington, WI)
Total Base Bid:	\$212,382.50	\$166,795.45	\$177,369.40	\$259,395.16	\$162,261.32	\$183,513.30
Alternate Bid - Whemhoff Parking Lot:	\$22,340.00	\$18,210.00	\$16,937.00	\$34,165.00	\$16,988.80	\$17,514.00

It is my recommendation to award the **2011 Street and Sidewalk Improvement Program** base bid contract to **R. R. Walton & Company, Ltd.** for the total cost of \$162,261.32. It is also recommended to award the Alternate Bid – Whemhoff Parking Lot as well for the total cost of \$16,988.80. A bid bond of 5% of the contract price, and qualification statement were submitted and complete. The project General Bid Tab is attached for your review.



Kapoor & Associates, Inc.

2011 Street & Sidewalk Improvement Program
City of Burlington, Racine County, Wisconsin
Bid Opening: March 31, 2011, 9:00 AM

General Bid Tab

KENDRICK AVENUE - Street Repairs			
Item No.	Item Description	Unit	Bid Qty.
204.0110	Removing Asphalt Surface	SY	400
204.0150	Removing Curb and Gutter	LF	30
204.0155	Removing Concrete Sidewalk	SY	14
204.0210	Removing Manholes	EACH	1
204.0220	Removing Inlets	EACH	3
205.0100	Excavation Common	CY	40
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	80
460.1101	HMA Pavement Type E-1, Item also includes asphaltic material 2-G 64-22 (455.0215) and asphaltic material for tack coat (455.0605).	TON	100
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	30
602.0405	Concrete Sidewalk 4-Inch	SF	126
611.0101	Curb Basin Type 1	EACH	3
611.0201	Manhole Type 1	EACH	1
611.0355	Manhole Covers Type I-Special	EACH	1
611.0600	Inlet Covers Type A	EACH	3
628.7015	Inlet Protection Type C	EACH	5
SPV.0105.01	Traffic Control (Kendrick Ave)	LS	1
	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding		
SPV.0180.01	Mix No. 40 (630.0140).	SY	50
SUBTOTAL - Kendrick Ave			

ECHO LAKE - Bike Path

Item No.	Item Description	Unit	Bid Qty.
204.0100	Removing Pavement	SY	32
204.0155	Removing Concrete Sidewalk	SY	440
205.0100	Excavation Common	CY	260
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	325
416.0160	Concrete Driveway 6-Inch	SY	32
465.0105	Asphaltic Surface (12.5 mm)	TON	165
628.1504	Slit Fence	LF	900
628.1520	Slit Fence Maintenance	LF	200
628.7015	Inlet Protection Type C	EACH	3
SPV.0090.01	Erosion Bat	LF	20
SPV.0105.02	Traffic Control (Echo Lake)	LS	1
	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding		
SPV.0180.01	Mix No. 40 (630.0140).	SY	860
SUBTOTAL - Echo Lake Bike Path			

WHITE RIVER RESTORATION

Item No.	Item Description	Unit	Bid Qty.
204.0110	Removing Asphaltic Surface	SY	20
205.0100	Excavation Common	CY	210
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	20
465.0105	Asphaltic Surface (12.5 mm)	TON	10

A.W. Oakes & Son, Inc. Racine, WI		Payne & Dolan, Inc. Kenosha, WI		Pohlski Paving Corp. West Allis, WI		RR Walton & Company, Ltd. Whitefish, WI		The Wanasak Corp. Burlington, WI	
Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
\$ 6.50	\$ 2,600.00	\$ 6.50	\$ 2,600.00	\$ 7.20	\$ 2,880.00	\$ 6.00	\$ 2,400.00	\$ 5.00	\$ 2,000.00
\$ 10.00	\$ 300.00	\$ 10.00	\$ 300.00	\$ 6.00	\$ 180.00	\$ 10.00	\$ 300.00	\$ 10.00	\$ 300.00
\$ 10.00	\$ 140.00	\$ 10.00	\$ 140.00	\$ 7.20	\$ 100.80	\$ 12.50	\$ 175.00	\$ 8.00	\$ 112.00
\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 600.00	\$ 600.00	\$ 200.00	\$ 200.00	\$ 555.00	\$ 555.00
\$ 400.00	\$ 1,200.00	\$ 400.00	\$ 1,200.00	\$ 600.00	\$ 1,800.00	\$ 166.66	\$ 499.98	\$ 555.00	\$ 1,665.00
\$ 20.00	\$ 800.00	\$ 20.00	\$ 800.00	\$ 30.00	\$ 1,200.00	\$ 12.00	\$ 480.00	\$ 17.00	\$ 680.00
\$ 15.00	\$ 1,200.00	\$ 15.00	\$ 1,200.00	\$ 30.00	\$ 2,400.00	\$ 15.00	\$ 1,200.00	\$ 17.00	\$ 1,360.00
\$ 72.00	\$ 7,200.00	\$ 69.50	\$ 6,950.00	\$ 105.00	\$ 10,500.00	\$ 75.10	\$ 7,510.00	\$ 73.60	\$ 7,360.00
\$ 30.00	\$ 900.00	\$ 30.00	\$ 900.00	\$ 28.50	\$ 855.00	\$ 35.00	\$ 1,050.00	\$ 32.00	\$ 960.00
\$ 5.00	\$ 630.00	\$ 5.00	\$ 630.00	\$ 7.00	\$ 82.00	\$ 5.00	\$ 650.00	\$ 4.60	\$ 579.60
\$ 950.00	\$ 2,850.00	\$ 950.00	\$ 2,850.00	\$ 950.00	\$ 2,850.00	\$ 661.40	\$ 1,984.20	\$ 1,775.00	\$ 5,325.00
\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,080.00	\$ 1,080.00	\$ 1,032.50	\$ 1,032.50	\$ 1,650.00	\$ 1,650.00
\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 600.00	\$ 600.00	\$ 280.00	\$ 280.00	\$ 450.00	\$ 450.00
\$ 450.00	\$ 1,350.00	\$ 450.00	\$ 1,350.00	\$ 400.00	\$ 1,200.00	\$ 351.66	\$ 1,054.98	\$ 550.00	\$ 1,650.00
\$ 40.00	\$ 200.00	\$ 60.00	\$ 300.00	\$ 90.00	\$ 450.00	\$ 276.41	\$ 1,382.05	\$ 65.00	\$ 325.00
\$ 700.00	\$ 700.00	\$ 4,700.00	\$ 4,700.00	\$ 150.00	\$ 150.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00
\$ 10.00	\$ 500.00	\$ 8.50	\$ 425.00	\$ 12.00	\$ 600.00	\$ 3.50	\$ 175.00	\$ 9.00	\$ 450.00
\$ 22,820.00		\$ 26,595.00		\$ 28,327.80		\$ 20,853.71		\$ 25,821.60	

A.W. Oakes & Son, Inc. Racine, WI		Payne & Dolan, Inc. Kenosha, WI		Pohlski Paving Corp. West Allis, WI		RR Walton & Company, Ltd. Whitefish, WI		The Wanasak Corp. Burlington, WI	
Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
\$ 10.00	\$ 320.00	\$ 10.00	\$ 320.00	\$ 7.20	\$ 230.40	\$ 6.00	\$ 192.00	\$ 6.00	\$ 192.00
\$ 6.00	\$ 2,640.00	\$ 6.00	\$ 2,640.00	\$ 7.20	\$ 3,168.00	\$ 9.00	\$ 3,960.00	\$ 7.00	\$ 3,080.00
\$ 10.00	\$ 2,600.00	\$ 10.00	\$ 2,600.00	\$ 25.00	\$ 6,500.00	\$ 12.00	\$ 3,120.00	\$ 12.00	\$ 3,120.00
\$ 14.00	\$ 4,550.00	\$ 15.00	\$ 4,875.00	\$ 30.00	\$ 9,750.00	\$ 15.00	\$ 4,875.00	\$ 17.00	\$ 5,525.00
\$ 45.00	\$ 1,440.00	\$ 45.00	\$ 1,440.00	\$ 94.00	\$ 3,068.00	\$ 40.50	\$ 1,296.00	\$ 48.00	\$ 1,536.00
\$ 65.00	\$ 10,725.00	\$ 64.00	\$ 10,560.00	\$ 105.00	\$ 17,325.00	\$ 66.50	\$ 10,972.50	\$ 67.80	\$ 11,187.00
\$ 1.25	\$ 1,125.00	\$ 1.69	\$ 1,521.00	\$ 1.80	\$ 1,620.00	\$ 1.11	\$ 999.00	\$ 1.80	\$ 1,620.00
\$ 0.30	\$ 60.00	\$ 0.35	\$ 70.00	\$ 1.15	\$ 230.00	\$ 0.75	\$ 150.00	\$ 0.40	\$ 80.00
\$ 60.00	\$ 180.00	\$ 60.00	\$ 180.00	\$ 90.00	\$ 270.00	\$ 50.00	\$ 150.00	\$ 65.00	\$ 195.00
\$ 15.00	\$ 300.00	\$ 25.00	\$ 500.00	\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 27.00	\$ 540.00
\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 150.00	\$ 150.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
\$ 4.00	\$ 3,440.00	\$ 5.50	\$ 4,730.00	\$ 3.00	\$ 6,880.00	\$ 3.50	\$ 3,010.00	\$ 5.85	\$ 5,031.00
\$ 28,380.00		\$ 29,938.00		\$ 49,431.40		\$ 29,524.50		\$ 32,606.00	

A.W. Oakes & Son, Inc. Racine, WI		Payne & Dolan, Inc. Kenosha, WI		Pohlski Paving Corp. West Allis, WI		RR Walton & Company, Ltd. Whitefish, WI		The Wanasak Corp. Burlington, WI	
Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
\$ 35.00	\$ 700.00	\$ 41.46	\$ 829.20	\$ 7.20	\$ 144.00	\$ 6.00	\$ 120.00	\$ 6.00	\$ 120.00
\$ 15.00	\$ 3,150.00	\$ 15.00	\$ 3,150.00	\$ 25.00	\$ 5,250.00	\$ 12.00	\$ 2,520.00	\$ 17.00	\$ 3,570.00
\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 30.00	\$ 1,500.00	\$ 12.00	\$ 300.00	\$ 18.00	\$ 360.00
\$ 150.00	\$ 1,500.00	\$ 140.00	\$ 1,400.00	\$ 168.00	\$ 1,680.00	\$ 120.00	\$ 1,200.00	\$ 148.00	\$ 1,480.00



CITY OF BURLINGTON

Department of Public Works

Streets, Parks & Water Department
2200 S. Pine St., Burlington, WI, 53105
(262) 539-3770 (262) 539-3773 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 9	Date: April 6, 2011
Submitted By: Connie Wilson, Director of Public Works	Subject: Resolution 4475(59) to consider Amendment No. 1 to Task Order No. 78 with Kapur & Associates for the 2011 Utility and Sidewalk Improvement Program.

Details:

Attached is Amendment No. 1 to Task Order No. 78 with Kapur and Associates for the 2011 Utility and Sidewalk Improvement Projects. The work consists of additional civil engineering services for the complete design and specification preparation, bidding and construction management for the 2011 Utility & Sidewalk Improvement Project. Work also includes WDNR Permit for work related for the Echo Park Bike Path, field review and plan/specification preparation for crosswalk work on W. State St. and on Milwaukee Ave. and survey work at Riverside Park. This task order takes care of all items that were re-bid on March 31, 2011. Kapur's design and construction management work on W. Chestnut St. sanitary sewer project that was eliminated, has been replaced with the pavement replacement work on the N. Kendrick Ave. and Walnut St. intersection.

Staff has reviewed and recommends approval of this task order.

Options & Alternatives:

The additional work can be denied. Doing so would result in changes to the project scope of the previously reviewed and approved projects.

Financial Remarks:

The amendment of \$14,731 brings the total Task Order #78 to \$58,324. The additional funds will be split between the general fund and utilities, accordingly.

Executive Action:

This item is for discussion at the April 6, 2011 Committee of the Whole meeting and due to the timeliness and contract constraints, it is placed on tonight's April 6, 2011 Common Council meeting for consideration.

Resolution No. 4475(59)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING AMENDMENT NUMBER ONE TO TASK
ORDER NUMBER SEVENTY-EIGHT WITH KAPUR AND ASSOCIATES, INC.
TO PROVIDE CIVIL ENGINEERING SERVICES AND CONSTRUCTION
MANAGEMENT FOR THE 2011 UTILITY AND SIDEWALK IMPROVEMENT
PROJECTS IN THE AMOUNT OF \$14,731**

WHEREAS, the City of Burlington has entered into a master agreement for engineering services with Kapur and Associates, Inc.; and,

WHEREAS, the City has requested assistance with the preparation of survey and base mapping, field reviews, plan preparation and review, administrative services, civil engineering, staking services, utility coordination, advertisement, manual preparation, bid opening attendance, post-bid opening activities and attendance at meetings as required for the 2011 Street and Sidewalk Projects, which resulted in Task Order Seventy-Eight; and,

WHEREAS, Task Order Seventy-Eight for amount of \$43,593 was approved on January 18, 2011 and was recommended for approval by the Public Works Director; and,

WHEREAS, the City has requested additional assistance to with the engineering services with the 2011 Street and Sidewalk Project including the Echo Lake Bike Path, crosswalks on Milwaukee Avenue and State Street, the Whemhoff-Jucker Park parking lot and Riverside Park restoration project, which resulted in Amendment Number One to Task Order Seventy-Eight attached hereto for the not-to-exceed amount of \$14,731.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Amendment Number One to Task Order Number Sixty-Eight is hereby approved for the not-to-exceed amount of \$14,721.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Amendment Number One to Task Order Number Seventy-Eight on behalf of the City.

Introduced: April 6, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill City Clerk

**AMENDMENT No. 1 to TASK ORDER NUMBER #78
CIVIL ENGINEERING SERVICES**

This Amendment No. 1 to the Task Order is made as of March 29, 2011 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Burlington (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Amendment is made for the following purpose:

Provide additional civil engineering services for the complete design and specification preparation, bidding and construction management for the 2011 Utility & Sidewalk Improvement Project, including utility improvements coordinated with the Chestnut Street (WisDOT STH 11) construction project.

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan Preparation Activities

1. Provide WDNR Permit for work related to the Echo Park Bike Path for the removal of sidewalk and placement of a new bike path at the Echo Park location along Milwaukee Avenue.
2. Provide additional research & field reviews, and plan & specification preparation, with coordination with City staff, for the potential crosswalks on Milwaukee Ave and State Street at the following locations: Milwaukee Ave & Bridge Street intersection, west side of intersection on Milwaukee Ave and at State Street, near Elmwood Avenue, Kendrick Avenue, Oakland Avenue, and Maple Avenue.
3. Provide supplemental survey, topographic base mapping, field reviews, and utility locates, for the Riverside Park project including coordination with City staff and City design consultant.
4. Prepare and provide the additional work and incorporate this additional work into the Project Plans, Specifications, and Special Provisions.

Construction Management Activities

5. Additional administrative services required due to additional work, as provided above. This additional work includes materials review, field locate review, and quantity coordination for the State Street and Milwaukee Avenue crosswalk construction and installation. Perform inspection and coordination required per WDNR permit for the Echo Park Bike Path work. Perform

additional inspection, field locate & layout, and quantity coordination for the Pavement Marking work that was added to the project.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Work completed as design/coordination warranted and contractor schedule required.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Fourteen Thousand Seven Hundred Thirty-One Dollars (\$14,731.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Burlington

Engineer: Kapur & Associates, Inc.

By: _____

By: Thomas W. Foht

Signature: _____

Signature: _____

Title: _____

Title: Associate

Date: _____

Date: _____

Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs
for the
City of Burlington

AMENDMENT No. 1 to TASK ORDER 78

2011 Street Utilities Project - Attachment A

CLASSIFICATION	ACT. Code	Project Manager		Project Engineer		Surveyor		Construction Project Engineer		Staff Engineer		Construction Staff Engineer		Senior Technician		Survey Crew		Total Labor	
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Average Hourly Wage			\$129.00		\$100.30		\$86.90		\$85.00		\$76.00		\$76.00		\$68.00		\$115.75		
TASK DESCRIPTION																			
Echo Lake Bike Path																			
Permitting				3	\$300.90					24	\$1,824.00							27	\$2,124.90
Milwaukee Ave - Crosswalks																			
Research & Field Reviews	1		\$129.00	5	\$501.50					10	\$760.00							16	\$1,390.50
Plan & Spec Preparation/Review				2	\$200.60					6	\$456.00							8	\$656.60
State Street - Crosswalks																			
Research & Field Reviews				5	\$501.50					8	\$608.00							13	\$1,109.50
Plan & Spec Preparation/Review				1	\$100.30					4	\$304.00							5	\$404.30
Riverside Park																			
Administration				2	\$200.60					2	\$152.00							4	\$352.60
Topo & IT						3	\$260.70			8	\$608.00							26.5	\$2,328.58
Construction Management Activities																			
Milwaukee Ave - Crosswalks								3	\$255.00			36	\$2,736.00					39	\$2,991.00
Echo Lake Bike Path - Permit Inspect								1	\$85.00			7	\$532.00					8	\$617.00
Whemhoff/Jucker Parking Lot								2	\$170.00			8	\$608.00					10	\$778.00
State Street - Crosswalks								2	\$170.00			8	\$608.00					10	\$778.00
TOTALS		1	129	13	1805.4	3	261	8	680	62	4712	59	4484	7	476	8.5	983.875	166.5	\$13,531

Expenses:

\$1,200

Project Total:

\$14,731

Summary of Expenses		Units	Cost	Total
Estimated Expenses				
Additional Permitting Fees		1	\$200.00	\$200.00
Crosswalk - signal design		1	\$1,000.00	\$1,000.00
Totals				\$1,200.00



CITY OF BURLINGTON

Police Department

224 E. Jefferson Street, Burlington, WI, 53105
(262) 342-1100 – (262) 763-5158 fax
www.burlington-wi.gov

Common Council Item Number: 14A	Date: April 6, 2010
Submitted By: Peter A. Nimmer, Chief of Police	Subject: Ordinance 1923(26) to consider amending the Official Traffic Map to add a No Parking Zone on McHenry Street.

Details:

Currently there is an authorized parking stall located on the east side of McHenry Street directly south of the exit of the Catholic Central High School parking lot. Due to a safety concern we have posted a temporary “No Parking” sign there prohibiting parking in that space. In the past when this stall was occupied by a vehicle it made it extremely difficult for drivers exiting the parking lot to see traffic traveling northbound on McHenry Street.

As you are aware, McHenry Street is heavily traveled throughout the day and even more during the times when students are exiting the parking lot onto McHenry Street. There has been one serious accident each of the past four years from someone pulling out of the lot and being struck by a vehicle northbound on McHenry Street. In investigating the past accidents it has been determined that the reduced visibility caused by a vehicle parking in the stall directly south of the lot has been a main factor. In addition to the accidents the high school has also raised the concern to the police department regarding the difficulty of seeing northbound traffic while exiting the lot.

It is strongly recommended that the official traffic map be amended to restrict parking for the stall directly to the south of the high school lot. Attached is a map for your review.

Options & Alternatives:

The council could choose not to restrict the parking at this location and not amend the official traffic map.

Financial Remarks:

The financial impact would be the cost to erect the “No Parking” sign.

Executive Action:

This item was discussed at the March 15, 2011 Committee of the Whole meeting and is placed on the April 6, 2011 Common Council meeting for consideration.

Ordinance No. 1923(26)
Introduced by the Committee of the Whole

AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP BY CREATING A "NO PARKING ZONE" ON A PORTION OF THE EASTERLY SIDE OF MCHENRY ST.

The Common Council of the City of Burlington, Racine County, State of Wisconsin does ordain as follows:

Section 1. THE OFFICIAL TRAFFIC MAP of the City of Burlington, County of Racine, State of Wisconsin, is hereby amended by creating a "No Parking Zone" on the easterly side of McHenry St., beginning at a point lying 515 ft. from the southerly curb line of W. State St. to a point lying 545 ft. from the southerly curb line of W. State St.

Section 2. THE OFFICIAL TRAFFIC MAP in all other respects shall remain the same.

Section 3. THIS ORDINANCE shall take effect and be in full force after its passage and publication as provided by law.

Introduced: March 15, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk